

MINUTES

Government Body: CIVIL SERVICE COMMISSION
Date: May 20, 2015
Time: 3:30 PM
Place of Meeting: City Hall – Conference Room B, 50 W. 13th Street

Present: Commissioners Mary Lynn Neuhaus, Dan White

Also present: Randy Peck, Mark Murphy, Scott Crabill, Candance Eudaley, Jodi Johnson, Mark Burkle, Terry Tobin, Tom Barton, John Callahan, Maureen Quann

1. Approval of Minutes from meeting of April 30, 2015. Motion by Neuhaus, Second by White to approve as submitted. Motion carried 2-0.
2. Certify the list for the position of Police Officer. A written exam was given March 21, 2015. Motion by Neuhaus, Second by White to certify the list of thirty four (34) applicants based on the combined scores of the POST written test, group interview oral examination and the individual oral examination as recommended by Police Chief Mark Dalsing. Motion carried 2-0.
3. Establish the passing score for the position of Confidential Account Clerk. Testing for this position took place May 6, 2015. Motion by Neuhaus, Second by White to set a passing score of 72 (72%) and above correct answers and certify the list for Confidential Account Clerk as read for two years. Motion carried 2-0.
4. Schedule an entrance examination for the position of Fire Fighter. Motion by White, Second by Neuhaus to set the application deadline for either July 8, 2015 or July 15, 2015 at 5:00 p.m. with a test date of September 26, 2015. Commissioner Neuhaus to proctor. Motion carried 2-0.
5. Schedule the date for an Appeal Hearing for John Callahan. Motion by White, Second by Neuhaus to set the hearing date for July 14, 2015 at 9:00 a.m. The Attorney for Mr. Callahan, Jay Smith, was called at approximately 3:50 p.m. to confirm his availability. All parties agreed to set the date of the hearing for July 14, 2015 at 9:00 a.m. despite the Iowa Code requirement of 5/20 days. Motion carried 2-0.
6. Adjournment. Motion by White, Second by Neuhaus to adjourn at 4:00 p.m. Motion carried 2-0

Civil Service Commission

Submitted by Pam McCarron, Permit Clerk