

DUBUQUE REGIONAL AIRPORT COMMISSION MEETING

Monday, July 21, 2014

4:00 p.m.

Dubuque Regional Airport
Dubuque Jet Center Conference Room

PRESENT: Steve Accinelli, Doug Brotherton (by phone), Chris Even

ABSENT: Charlie Daoud, Amy Wagner

STAFF: Todd Dalsing, Robert Grierson, Cheryl Sheldon, Karin Spisak

GUESTS: Crenna Brumwell, Asst. City Attorney

AIRPORT COMMISSION MINUTES

Commission Chair Brotherton phoned in for the meeting but was unable to access the agenda because his internet was down. Commissioner Accinelli chaired the meeting. Commissioner Brotherton moved to approve the minutes of the July 14, 2014 Commission meeting and the motion was seconded by Commissioner Even. AYES: All. NAYS: None.

NEW BUSINESS

ACTION ITEMS

**01. INSTALL PASSENGER BOARDING BRIDGE - REBID PLANS APPROVAL
RESOLUTION**

Commissioner Even made a motion to open the public hearing for the Install Passenger Boarding Bridge - Rebid project. Commissioner Brotherton seconded the motion. AYES: All. NAYS: None.

After discussion, Commissioner Even motioned to close the public hearing and Commissioner Brotherton seconded the motion. AYES: All. NAYS: None.

Commissioner Even made a motion to approve Resolution A1000-2-2014 Approval of Plans, Specifications, Form of Contract and Estimated Cost for Passenger Boarding Bridge (PBB) – Rebid for the New Terminal Building. Commissioner Brotherton seconded the motion. AYES: All. NAYS: None.

**02. INSTALL PASSENGER BOARDING BRIDGE - REBID AWARD CONTRACT
RESOLUTION**

Commissioner Even made a motion to table Resolution A1000-3-2014 Awarding Public Improvement Contract to Install Passenger Boarding Bridge (PBB) – Rebid for the New Terminal Building. Commissioner Brotherton seconded the motion.

AYES: All. NAYS: None.

03. AMENDING CODE OF ORDINANCES TITLE 12 RESOLUTION

This resolution was previously tabled at the April 28, May 19 and July 14 meetings. Commissioner Even made a motion to move forward with this previously tabled item and Commissioner Brotherton seconded the motion. AYES: All. NAYS: None.

After further discussion and clarification from Assistant City Attorney Crenna Brumwell, Commissioner Even motioned to approve Resolution A600-1-2014, Endorsement of Amending City of Dubuque Code of Ordinances Title 12 Airport by Repealing Title 12 Airport and Adopting a New Title 12 Airport in Lieu Thereof Providing For Administration and Enforcement of the Airport; Creating the Office of Airport Administrator; Establishing General Regulations for the Airport; Establishing Airport Zoning Regulations; Establishing the Airport Commission; Establishing the Airport Zoning Board of Adjustment. This motion was seconded by Commissioner Brotherton. AYES: All. NAYES: None.

04. UPDATE AIR SERVICE INCENTIVE RESOLUTION

Commissioner Even motioned to approve Resolution A1100-1-2014 Authorizing the Airport Manager to Offer a One Year Air Service Incentive Agreement to Air Carriers Providing New Service to the Dubuque Regional Airport and Commissioner Brotherton seconded the motion. AYES: All. NAYES: None.

DISCUSSION

05. CORRESPONDENCE

None.

PUBLIC INPUT

None.

NEXT COMMISSION MEETING:

The next scheduled Commission meeting tentative date is August 25, 2014 at 4:00 p.m.

Commissioner Even moved to adjourn and this motion was seconded by Commissioner Brotherton. AYES: All. NAYS: None.

The meeting was adjourned at 4:36 p.m.