

Minutes

ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION

August 26, 2014
Lacy Board Room, Carnegie-Stout Library

**The meeting was called to order by Chair Ellen Henkels at 4:36 p.m.
following staff assurance of compliance with the Iowa Open Meeting Law.**

Commissioners present: Ellen Henkels, Katherine Kluseman, Sue Riedel, Marina O'Rourke, Julie Steffen, Gina Siegert, and Jessica Teckemeyer
Staff present: Megan Starr and Maurice Jones

APPROVAL OF MINUTES of July 22, 2014: Henkels made a motion, second by O'Rourke to receive and file the minutes. Motion carried 7-0.

NEW BUSINESS

1. Arts and Culture Master Plan Update

Jones distributed draft copies of RFP for the Arts and Culture Master Plan to the commission. Jones encouraged commissioners to submit feedback and offer suggestions for changes and additions electronically by September 9th so that Jones may incorporate them into a final proposal to be reviewed by the commission at the September meeting. Jones explained that an internal review committee made up of commissioners and City staff will review and interview the consultants proposals. Commissioners asked staff that members of the Planning, engineering and leisure services departments be asked to sit on the review committee.

2. Arts and Cultural Affairs Commission Timeline

Riedel distributed a draft timeline for Arts and Culture Affairs Commission activities for FY2015. Commissioners agreed to modify the commission meeting schedule to accommodate schedules. The new dates are as followed: Tuesday, September 30th, Tuesday, October 21, Tuesday, November 18 and Tuesday, December 16.

3. Goals and Objectives for FY2015-2016

Commissioners determined the following goals for FY2015:

Goal 1: Support the development of an effective Arts and Culture Master Plan for the City of Dubuque

- a. *Identify, track and engage stakeholders*
- b. *Support the role of the consultant and current staff*

Goal 2: Sustain and work to increase funding for the City of Dubuque's Arts and Culture programs.

the RFP. Staff will synthesize the suggestions shared by the commissioners and will be brought back for further discussion at the direction of Economic Development Director, Maurice Jones. The Commission requested that Jones contact commissioners to communicate the next steps in the process.

ITEMS FROM COMMISSION

Kluseman shared that she and Riedel attended the Community conversation with the Iowa Department of Cultural Affairs on Tuesday, July 15th at the Mississippi River Museum. The discussion centered on the future of arts, history, and culture in Iowa in conjunction with revitalization plans being developed for the State Historical Building in Iowa. Citizens interested in sharing their ideas are encouraged answer questions at the following website: www.iowadcaconnectwithyourcommunity.com/

INFORMATION SHARING – No information shared

ITEMS FROM PUBLIC – No items from public.

ADJOURNMENT – O'Rourke made a motion to adjourn, second by Kluseman. Meeting adjourned at 5:45 p.m.

This notice is given pursuant to Chapter 21, Code of Iowa and applicable local regulations of the City of Dubuque. Persons with limited English proficiency or vision, hearing or speech impairments needing special assistance should contact the City Manager's Office at 589-4110 or (563) 589-4230 for TDD.

Respectfully submitted:
Megan Starr
Economic Development Coordinator

These minutes were passed and approved on



Ellen Henkels, Secretary