

DUBUQUE REGIONAL AIRPORT COMMISSION MEETING

Monday, May 19, 2014

4:00 p.m.

Dubuque Regional Airport
Dubuque Jet Center Conference Room

PRESENT: Steve Accinelli, Doug Brotherton, Chris Even, Amy Wagner (by phone)

ABSENT: Charlie Daoud

STAFF: Todd Dalsing, Robert Grierson, Gordy Vetsch

GUESTS: Crenna Brumwell, Asst. City Attorney

AIRPORT COMMISSION MINUTES

Commissioner Accinelli moved to approve the minutes of the April 28, 2014 Commission meeting and the motion was seconded by Commissioner Even.
AYES: All. **NAYS:** None.

OLD BUSINESS

01. REVIEW STATISTICS

Various statistics were reviewed.

NEW BUSINESS

ACTION ITEMS

02. CONSTRUCT LANDSIDE FACILITIES PRELIMINARY APPROVAL RESOLUTION

Commissioner Accinelli motioned to approve resolution A700-1-2014 Preliminary Approval of Plans, Specifications, Form of Contract and Estimated Cost; Setting Date of Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost; and Ordering the Advertisement for Bids for Construct Landside Facilities Including Parking Lot, Entrance Road, Exterior Guidance Signage and Landscaping for the New Terminal Facility. Commissioner Wagner seconded the motion.
AYES: All. **NAYS:** None

03. ACQUIRE FFE AND INSTALL BHS PRELIMINARY PLANS APPROVAL RESOLUTION

Commissioner Accinelli motioned to approve resolution A800-1-2014 for Preliminary Approval of Plans, Specifications, Form of Contract and Estimated

Cost; Setting Date of Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost; and Ordering the Advertisement for Bids for Acquire Furnishings, Fixtures and Equipment (FFE) and Install Baggage Handling System (BHS) for the New Terminal Building. Commissioner Wagner seconded the motion. AYES: All. NAYS: None

04. INSTALL PASSENGER BOARDING BRIDGE PRELIMINARY PLANS APPROVAL RESOLUTION

Commissioner Accinelli motioned to approve resolution A900-1-2014 for Preliminary Approval of Plans, Specifications, Form of Contract and Estimated Cost; Setting Date of Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost; and Ordering the Advertisement for Bids for Install Passenger Loading Bridge (PBB) for the New Terminal Building. Commissioner Wagner seconded the motion. AYES: All. NAYS: None

05. AMENDING CODE OF ORDINANCES TITLE 12 RESOLUTION

This resolution was tabled at the April 28th meeting. Assistant City Attorney Crenna Brumwell was asked by the Commission to clarify Code of Ordinances Title 12. After discussion, it was decided that Ms. Brumwell would update the Code per the Commission recommendations and resubmit to the Commission for approval.

DISCUSSION

06. MANAGER'S UPDATE

Airport Manager Grierson updated the Commission on the Air Service meeting held with Will Ris from American Airlines, City Staff and community partners in Washington, DC.

07. CORRESPONDENCE

None.

PUBLIC INPUT

None.

NEXT COMMISSION MEETING:

The next scheduled Commission meeting tentative date is June 23, 2014 at 4:00 p.m.

Commissioner Wagner moved to adjourn and this motion was seconded by Commissioner

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Accinelli. AYES: All. NAYS: None.

The meeting was adjourned at 5:02 p.m.