

**DUBUQUE REGIONAL AIRPORT
COMMISSION MEETING**

Monday, February 24, 2014

3:00 p.m.

Dubuque Regional Airport
Dubuque Jet Center Conference Room

PRESENT: Steve Accinelli, Doug Brotherton, Charlie Daoud (by phone), Chris Even,
Amy Wagner

ABSENT: None

STAFF: Todd Dalsing, Robert Grierson, Cheryl Sheldon, Karin Spisak, Gordy Vetsch

GUESTS: Sid Scott, Scott Consultants, LLC

AIRPORT COMMISSION MINUTES

Commissioner Accinelli moved to approve the minutes of the December 16, 2013 Commission meeting and the motion was seconded by Commissioner Wagner.
AYES: All. NAYS: None.

OLD BUSINESS

01. REVIEW STATISTICS

Various statistics were reviewed.

NEW BUSINESS

ACTION ITEMS

02. CMT ENGINEERING LANDSCAPING AGREEMENT RESOLUTION

Commissioner Accinelli motioned to accept Resolution A100-1-2014 Authorizing an Agreement for Engineering Services for New Terminal Landscaping Design. Commissioner Wagner seconded the motion. AYES: All. NAYS: None

03. CMT ENGINEERING SPECIAL SERVICES AGREEMENT RESOLUTION

Commissioner Accinelli motioned to accept Resolution A200-1-2014 Authorizing an Agreement for Additional Engineering Services for New Terminal Site Work Special Services. Commissioner Wagner seconded the motion. AYES: All. NAYS: None

04. CMT ENGINEERING PARKING LOT AND ENTRANCE ROAD AGREEMENT RESOLUTION

Commissioner Accinelli motioned to accept Resolution A300-1-2014 Authorizing an Agreement for Engineering Services for New Terminal Parking Lot and Entrance Road. Commissioner Wagner seconded the motion. AYES: All. NAYS: None

05. FAA ACIP DATA SHEETS RESOLUTION

Commissioner Accinelli motioned to accept Resolution A400-1-2014 for Endorsement of Federal Aviation Administration Airport Improvement Program Application for the Dubuque Airport Commission. Commissioner Wagner seconded the motion. AYES: All. NAYS: None

DISCUSSION

06. GOAL SETTING DISCUSSION

Sid Scott of Scott Consultants facilitated the Strategic Planning/Goal Setting discussion with the Airport Commissioners and Staff to begin addressing new Airport Goals and Objectives.

07. MANAGER'S UPDATE

Airport Manager Grierson updated the Commission on his attendance at the Mead & Hunt Air Service Conference with a slide presentation. He also notified the Commission of the recent award from the Iowa Concrete Paving Association for the high quality of design and workmanship on the apron paving project for the new passenger terminal facility at the airport.

08. CORRESPONDENCE

None.

PUBLIC INPUT

None.

NEXT COMMISSION MEETING:

The next scheduled Commission meeting tentative date is March 24, 2014 at 3:00 p.m.

Commissioner Wagner moved to adjourn and this motion was seconded by Commissioner Daoud. AYES: All. NAYS: None.

The meeting was adjourned at 6:05 p.m.