

## **DUBUQUE REGIONAL AIRPORT COMMISSION MEETING**

Monday, February 24, 2014

3:00 p.m.

Dubuque Regional Airport  
Dubuque Jet Center Conference Room

**PRESENT:** Steve Accinelli, Doug Brotherton, Charlie Daoud (by phone), Chris Even, Amy Wagner

**ABSENT:** None

**STAFF:** Todd Dalsing, Robert Grierson, Cheryl Sheldon, Karin Spisak, Gordy Vetsch

**GUESTS:** Sid Scott, Scott Consultants, LLC

### **AIRPORT COMMISSION MINUTES**

Commissioner Accinelli moved to approve the minutes of the December 16, 2013 Commission meeting and the motion was seconded by Commissioner Wagner. AYES: All. NAYS: None.

### **OLD BUSINESS**

#### **01. REVIEW STATISTICS**

Various statistics were reviewed.

### **NEW BUSINESS**

#### **ACTION ITEMS**

#### **02. CMT ENGINEERING LANDSCAPING AGREEMENT RESOLUTION**

Commissioner Accinelli motioned to accept Resolution A100-1-2014 Authorizing an Agreement for Engineering Services for New Terminal Landscaping Design. Commissioner Wagner seconded the motion. AYES: All. NAYS: None

#### **03. CMT ENGINEERING SPECIAL SERVICES AGREEMENT RESOLUTION**

Commissioner Accinelli motioned to accept Resolution A200-1-2014 Authorizing an Agreement for Additional Engineering Services for New Terminal Site Work Special Services. Commissioner Wagner seconded the motion. AYES: All. NAYS: None

**04. CMT ENGINEERING PARKING LOT AND ENTRANCE ROAD AGREEMENT RESOLUTION**

Commissioner Accinelli motioned to accept Resolution A300-1-2014 Authorizing an Agreement for Engineering Services for New Terminal Parking Lot and Entrance Road. Commissioner Wagner seconded the motion. AYES: All. NAYS: None

**05. FAA ACIP DATA SHEETS RESOLUTION**

Commissioner Accinelli motioned to accept Resolution A400-1-2014 for Endorsement of Federal Aviation Administration Airport Improvement Program Application for the Dubuque Airport Commission. Commissioner Wagner seconded the motion. AYES: All. NAYS: None

**DISCUSSION**

**06. GOAL SETTING DISCUSSION**

Sid Scott of Scott Consultants facilitated the Strategic Planning/Goal Setting discussion with the Airport Commissioners and Staff to begin addressing new Airport Goals and Objectives.

**07. MANAGER'S UPDATE**

Airport Manager Grierson updated the Commission on his attendance at the Mead & Hunt Air Service Conference with a slide presentation. He also notified the Commission of the recent award from the Iowa Concrete Paving Association for the high quality of design and workmanship on the apron paving project for the new passenger terminal facility at the airport.

**08. CORRESPONDENCE**

None.

**PUBLIC INPUT**

None.

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**NEXT COMMISSION MEETING:**

The next scheduled Commission meeting tentative date is March 24, 2014 at 3:00 p.m.

Commissioner Wagner moved to adjourn and this motion was seconded by Commissioner Daoud. AYES: All. NAYS: None.

The meeting was adjourned at 6:05 p.m.