

DUBUQUE REGIONAL AIRPORT COMMISSION MEETING

Monday, December 16, 2013

4:00 p.m.

Dubuque Regional Airport
Dubuque Jet Center Conference Room

PRESENT: Steve Accinelli, Doug Brotherton, Charlie Daoud, Chris Even, Amy Wagner

ABSENT: None

STAFF: Todd Dalsing, Robert Grierson, Cheryl Sheldon, Karin Spisak, Gordy Vetsch

GUESTS: None

AIRPORT COMMISSION MINUTES

Commissioner Accinelli moved to approve the minutes of the October 28, 2013 Commission meeting and the motion was seconded by Commissioner Daoud.
AYES: All. NAYS: None.

The Commission toured the New Terminal Building with Staff.

OLD BUSINESS

01. REVIEW STATISTICS

Various statistics were reviewed.

NEW BUSINESS

ACTION ITEMS

02. CMT ENGINEERING AGREEMENT RESOLUTION

Commissioner Accinelli motioned to accept Resolution A900-1-2013 Authorizing an Agreement for Engineering Services for New Terminal Furnishings and Equipment Including: Baggage Handling System, Multi-use Flight Information Display, Monument and Guidance Signage and Glycol Recovery Vehicle. Commissioner Daoud seconded the motion. AYES: All. NAYS: None

DISCUSSION

03. BUDGET SUBMISSION

The Commission discussed the FY15 Airport budget submission that will be presented to the City Council in February.

04. GOAL SETTING DISCUSSION

In 2006 the Airport adopted a Strategic Plan of Goals and Objectives. Most of the goals have been accomplished so the Commission will need to begin addressing new Goals and Objectives. Staff will contact potential Facilitators for a proposal to begin this process of identifying and developing future goals and objectives.

05. MANAGER'S UPDATE

Airport Manager Grierson updated the Commission on his recent trip to Washington DC to meet with Legislative Staff. He also gave an update on the American Airlines/US Airways merger.

06. CORRESPONDENCE

None.

PUBLIC INPUT

None.

NEXT COMMISSION MEETING:

The next scheduled tentative Commission meeting date is January 27, 2014 at 4:00 p.m.

Commissioner Daoud moved to adjourn and this motion was seconded by Commissioner Even. AYES: All. NAYS: None.

The meeting was adjourned at 5:40 p.m.