

MINUTES

Government Body: CIVIL SERVICE COMMISSION

Date: January 30, 2014

Time: 8:30 AM

Place of Meeting: City Hall – Conference Room A, 50 W. 13th Street

Present: Commissioners Dan White and Betty Takes

Also present: Randy Peck, Dan Kroger

1. Approval of Minutes from meeting of January 22, 2014. Motion by Takes. Second by White. Motion carried 2-0.
2. Establish the passing score for the position of Recreation Program Supervisor. Motion by Takes, Second by White to set the passing score at 74 (74%) and above answers and certify the list for Recreation Program Supervisor as read for two years. Motion carried 2-0.
3. Schedule an entrance examination for the position of Records Clerk. Motion by Takes authorizing Personnel Manager Randy Peck to set the date for submission of applications and test date following development of the exam. Second by White. Motion carried 2-0.
4. Schedule an entrance examination for the position of Stock Clerk. Motion by Takes to authorize Personnel Manager Randy Peck to set the date for submission of applications and test date following development of the exam. Second by White. Motion carried 2-0.
5. Motion by Takes to adjourn at 8:43 a.m. Second by White. Motion carried 2-0.

Civil Service Commission

Submitted by Pam McCarron, Permit Clerk