

Minutes

Government Body: CIVIL SERVICE COMMISSION

Date: October 21 2013

Time: 9:00 AM

Place of Meeting: City Hall – Conference Room B, 50 W. 13th Street

Present: Commissioners White and Schilling

Also present: Kevin Saylor, John Rosenthal, Randy Peck, Don Vogt, Mauren Quann, Pam McCarron

1. Approval of Minutes from meeting of September 11, 2013. Motion by Schilling. Second by White. Motion carried 2-0.
2. Set the date for an Appeal Hearing by Troy Kapparos. Motion by Schilling to set the hearing date at time for November 20, 2013 at 3:00 p.m. All parties agreed to setting the date despite the Iowa Code requirement of 5/20 days. Second by White. Motion carried 2-0.
3. Set the date for a promotional examination for the position of Foreman. Motion by Schilling to set the application deadline for November 4 at 5:00 p.m. with a test date of November 19 at 6:00 p.m. Schilling will proctor. Second by White. Motion carried 2-0.
4. Establish the passing score for the position of Records Supervisor (September 20 test date). Motion by Schilling to set the passing score at 52 and above correct answers (65%) and certify the list for two (2) years. Second by White. Motion carried 2-0.
5. Adjournment: Motion by Schilling to adjourn at 9:23 a.m. Second by White. Motion carried 2-0.

Civil Service Commission

Submitted by Kevin S. Firnstahl, CMC, City Clerk