

MINUTES

ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION

Tuesday, July 22, 2008, 4:00 p.m.
ICN Room, Carnegie Stout Public Library
360 W. 11th Street, Dubuque, Iowa

Meeting was called to order at 4:05 p.m. following staff assurance of compliance with the Iowa Open Meeting Law.

Commissioners present: Ellen Henkels, Paul Kohl, Louise Kames, Sue Riedel, Geri Shafer. Paul Hemmer

Staff Present: Jerelyn O'Connor. Liz Willems

Approval of Minutes of June 24, 2008 and Special Session Minutes of June 30, 2008

Motion by Shafer, second by Riedel to approve minutes. Motion passed 6-0.

OLD BUSINESS:

Status of 2007-2008 Arts Commission Goals and Priorities :

Top Priorities – Status Reports:

1. ***Complete another funding cycle for special projects and operating support grants.*** Keep this as a top priority.
2. ***Provide a grant writing workshop to promote quality of grants received and to assist arts organizations with writing and budgeting skills.*** Grant Writing Workshop – Commission agreed that we should continue to provide a workshop on the city's arts grant programs. In 2008, Commission hosted the Department of Cultural Affairs grant workshop in Dubuque.
3. ***Serve the Dubuque Community as arts advocacy group.*** This priority will be an ongoing priority of the Commission. Commission will work with the Dubuque Cultural Alliance.
4. ***Prepare the case for why arts are important to economic development and to quality of life in Dubuque. Complete the first request for an increase in funding the Commission's annual budget for FY2010.*** It was determined that all of the Commission should be working on this and the possibility to present a proposal linking the annual report and request for additional funding to the City Council. Discussion was that each Commission member should contact a Council Member before their Goal Setting to increase the Council awareness of the Arts Goals and Priorities; Geri Shafer stated that she would provide each Commission member with talking points. It was also suggested that the Commission members contact some of the organizations that received funding from the Arts Grants to write letters to the City Council acknowledging the support of the City to the Arts and possible additional funding.

Discussion on upcoming goal setting session tentatively scheduled August 19th.

Goal setting session scheduled for August 19th at 3:00 p.m. will be held on August 26 instead of the regularly scheduled meeting.

NEW BUSINESS:

Discussion on 2008 Annual Report:

A suggestion was made to request photos and information on the impact of grant funding from grantees. Target for release of report is October to coincide with Arts and Humanities Month Arts Proclamation.

ITEMS FROM COMMISSION:

1. ***Update on Curtis Collection:*** The Commission Position Statement was presented to the City Council by Louise Kames. Library Board Meeting, July 24th will have the final vote on the Curtis Collection. The Position Statement is attached and will be submitted as part of the Arts Commission's official minutes.
2. ***Representation to Dubuque Cultural Alliance –*** Paul Kohl volunteered to be the representative from the Arts Commission to the Dubuque Cultural Alliance. Geri Shafer and Louise Kames will assist. All Commissioners agreed to be on the DCA email lists.

INFORMATION SHARING:

1. ***Boards and Commissions Picnic July 28th.***
2. ***2008 Art on the River:*** Discussion on the upcoming Art on the River Opening Event. All artists in the 2008 exhibit will be in attendance. There will be trolley rides to showcase the new sculptures. Mayor Roy Buol will emcee the event.
3. ***Letters from Grant Recipients:*** Letters were shared from some of the Grant recipients expressing their appreciation for what Dubuque is doing to support arts and culture.

Motion to adjourn by Riedel, second by Henkels. Approved 6-0. Meeting adjourned at 5:20 p.m.

Respectfully submitted,

Liz Willems

These minutes passed and approved on September 30, 2008.

Ellen Henkels, Secretary