

**MINUTES**  
**ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION**

Tuesday, June 24, 2008, 4:00 p.m.  
Board Room, Carnegie Stout Public Library  
360 W. 11<sup>th</sup> Street, Dubuque, Iowa

**Meeting was called to order at 4:05 p.m. following staff assurance of compliance with the Iowa Open Meeting Law.**

Commissioners present: Amy Weber, Paul Kohl, Louise Kames, Sue Riedel, Ellen Henkels, Geri Shafer, and Paul Hemmer. Staff Present: Jerelyn O'Connor, Liz Willems  
Others in Attendance: Sarah Davidson representing Step by Step, Jeff Goldsmith, Jean Tucker and William Intriligator representing Dubuque Symphony.

## **Approval of Minutes of May 27, 2008.**

Motion by Shafer, second by Henkels to approve minutes. Motion passed 7-0.

## OLD BUSINESS:

## **FY2009 Special Project Grants**

Commission reviewed and ranked each grant. The consensus of the commission was to fund the top five ranked applications at 100% of the request and award a lesser percent to the other three applications. Sarah Davidson from Step by Step stated that they would be unable to complete the project if they were not awarded the full amount and they would reapply next year. Commissioner Riedel abstained in scoring Bell Tower Productions. Commissioner Hemmer abstained in scoring for Dubuque Arts Council and Commissioner Amy Weber abstained in scoring for Four Mounds Foundation.

Motion to approve funding at 100 % for applications scoring 85 points and above with the remainder of the funding for the next highest rated application (DCHS) by Henkels, seconded by Shafer. Motion passed 7-0

## **FY 2009 Operating Support Funding Grant Awards**

At the May 20<sup>th</sup> meeting the Commission decided to recommend a cap of \$40,000 or 6% of an organization's operating expenditures. Commission also decided to award funding at 4.5% of operating expenditures for organizations scoring over 85 points on the rating criteria, 3.0% for scores of 80-85 points, and 2% for scores less than 80. Commissioner Weber distributed a spreadsheet following these recommending funding levels and distributing the "leftover funds" between the applicants.

<b>Grant Applicants by Point Total:</b>		<b>Recommended Funding</b>
Dubuque Symphony Orchestra	95.71	38,334
Dubuque Museum of Arts	94.00	23,452
Dubuque Arts Council	93.50	4,916
Grand Opera House	92.57	32,837
Bell Tower Productions	91.83	14,020
Dubuque Historical Society	89.29	40,000
Fly by Night Productions	86.43	1,227
Colts	81.86	26,582
Dubuque Fine Arts Society	81.33	1,227
Northeast Iowa School of Music	75.43	4,545
Dubuque Arboretum	70.29	2,233
Four Mounds	63.67	10,392
Total		200,000

Hemmer motioned to approve the funding as listed for the Operating Support Grant Awards, Shafer second the motion. Motion passed 7-0.

## **NEW BUSINESS:**

### **Election of Officers for Fiscal Year FY09:**

**Chair:** Louise Kames Motion by Riedel-seconded by Shafer – All Approved

**Vice Chair:** Geri Shafer ---Motion by Hemmer –seconded by Kames –All Approved

**Secretary:** Ellen Henkels Motion by Riedel – seconded by Shafer – All Approved

### **Items From Commission:**

Commissioner Amy Weber stated that because of recent employment changes she no longer lives or works in the Cultural District as she did when appointed to the Arts Commission. Weber will approach the City Council for options.

Discussion on the potential sale of the **Curtis Art Collection**. The Commission will meet to discuss further.

End of the Year Report: Need to discuss Long Range Plan for the Commission to present to the City Council for their five year vision on the State of the Arts"

### **Information Sharing:**

O'Connor, Henkels and Shafer attended the America for the Arts Conference in Philadelphia and shared some of the pamphlets from the Conference.

**Art on the River:**

July 24<sup>th</sup> will be the opening of the 2008 Art on the River Exhibition.

Motion to adjourn by Hemmer, second by Riedel. All approved. Meeting adjourned 5:25 p.m.

Next Meeting: Tuesday, July 22, 4:00 p.m.

Respectfully submitted,

Liz Willems

These minutes passed and approved on July 22, 2008.

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Ellen Henkels, Secretary

City Clerk \_\_\_\_\_  
City Council: \_\_\_\_\_  
City Manager: \_\_\_\_\_  
File: \_\_\_\_\_