

MINUTES

Government Body: CIVIL SERVICE COMMISSION

Date: April 8, 2013

Time: 9:00 AM

Place of Meeting: City Hall – Conference Room A, 50 W. 13th Street

Present: Commissioners Betty Takes, Jim Schilling, Dan White; Ron Turner, Ken TeKippe, Jean Nachtman, Mark Dalsking, Chris Miller, Randy Peck

1. The Oath of Office for Commissioner Daniel White was administered.
2. Approval of Minutes from meeting of March 20, 2013:
Motion by Takes. Seconded by White. Motion carried 3-0.
3. Set the date for a promotional examination for the position of Medical Officer:
Motion by Schilling to set an application deadline for May 8, 2013 at 5:00 p.m. with a test date of May 29, 2013 at 6:00 p.m.. Seconded by Takes. Motion carried 3-0.
4. Set the passing point and certify the list for the position Police Lieutenant (March 6 exam date): Motion by Schilling to set the passing point based on a combined score from the written examination (60%) and oral interviews (70%) and certifying the list of 10 candidates as recommended for two (2) years. Seconded by Takes. Motion carried 3-0.
5. Set the passing point and certify the list for the position Land Surveyor (February 19 take-home exam date):
Motion by Schilling to set the passing point at 74% as recommended. Seconded by Takes. The list is certified for two (2) years. Motion carried 3-0.
6. Set the passing point and certify the list for the position Account Clerk I (March 20 exam date):
Motion by Takes to set the passing point at 79% as recommended. Seconded by Schilling. The list is certified for two (2) years. Motion carried 3-0.
7. Adjournment:
Motion by Schilling to adjourn at 9:23 p.m. Seconded by Takes. Motion carried 3-0.

Civil Service Commission

Submitted by Kevin S. Firnstahl, CMC, City Clerk