

## MINUTES

**Government Body:** CIVIL SERVICE COMMISSION  
**Date:** July 3, 2012  
**Time:** 3:00 PM  
**Place of Meeting:** City Hall – Conference Room A, 50 W. 13<sup>th</sup> Street

**Present:** Commissioners Dan White, Jim Schilling, Betty Takes

**Also Present:** Jonathon Brown, Mark Dalsing, Bob Green, Randy Peck, Ken TeKippe, Terry Tobin,

1. **Approval of minutes from meeting of June 5, 2012.**  
Motion by Schilling to approve the minutes as submitted. Seconded by White. Motion carried 3-0.
2. **Establish the passing point for Water Plant Operator** (exam date June 12).  
Motion by Schilling to establish the passing point for the position of Water Plant Operator at 74 and above correct answers (70.5%). Seconded by Takes. The list as read is certified for two years. Motion carried 3-0.
3. **Establish the passing point for the position of Water & Resource Recovery Center Operator** (exam date May 29).  
Motion by Schilling to establish the passing point for Water & Resource Recovery Center Operator at 56 and above correct answers (70%). Seconded by Takes. The list as read is certified for two years. Motion carried 3-0.
4. **Certify the list of candidates for the position of Police Officer.**  
Motion by Schilling to certify the list of 40 candidates for the position of Police Officer who passed the examination with the previously approved score of 147.5 % and higher and who passed all other aspects of the interview process as recommended. Seconded by Takes. The list as presented is certified through April 30, 2013. Motion carried 3-0.
5. **Request to schedule an entrance examination for the position of Confidential Account Clerk.**  
Motion by Schilling to set the application dead line for July 20 at 5:00 p.m. with test date of August 1, 2012 at 6:00 p.m. Takes will proctor. Seconded by White. Motion carried 3-0.
6. **Request to schedule an entrance examination for the position of Cashier.**  
This item was not acted upon at this time for lack of information.
7. **Adjournment:** Motion by Schilling to adjourn at 3:32 p.m. Seconded by White. Motion carried 3-.

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Civil Service Commission

Submitted by Kevin S. Firnstahl, City Clerk