

## MINUTES

**Government Body:** CIVIL SERVICE COMMISSION

**Date:** February 15, 2012

**Time:** 9:30 AM

**Place of Meeting:** City Hall – Conference Room A (Lower Level), 50 W. 13<sup>th</sup> Street

Chairperson White called the meeting to order at 9:50 a.m. (Commissioners were delayed due to car trouble.)

**Present:** Commissioners Dan White and Betty Takes.

**Others Present:** Randy Peck, Mark Dalsing, Terry Tobin, Neill Weiss

**1. Approve Minutes of February 2, 2012 Meeting**

Motion by Takes to approve the minutes as submitted. Seconded by White Motion carried 2-0.

**2. Approve the Police Officer Recruitment Process**

Motion by Takes to approve the

- a. certification process to include the transfer and acceptance of POST scores,
- b. administering the agility test prior to the written exam,
- c. and the recommendation that the list be certified for 10 months from the time the Commission certifies it to avoid a gap between the testing/application process and the expiration date of the list.

Seconded by White. Takes questioned the “preferred qualifications” reference in the recruitment process. Chief Dalsing explained the concept of mini interviews and short essays given during the agility/testing process as another tool to identify the intangible qualifications of potential candidates who may not test well. Motion carried 2-0.

There being no further business, White motioned to adjourn at 10:15 a.m. Seconded by Takes. Motion carried 2-0.

---

---

---

Civil Service Commission

Approved at the meeting \_\_\_\_\_

Submitted by Kevin S. Firnstahl, City Clerk