

**MINUTES OF CABLE TV COMMISSION MEETING**  
**March 30, 2012**  
**CITY HALL ANNEX – 1st FLOOR CONFERENCE ROOM #1**

**MEMBERS PRESENT:** Pauline Maloney, Sr. Carol Hoverman, Jennifer Tigges, Alan Vincent, George Herrig Kevin Stevens.

**MEMBERS ABSENT:** One seat is vacant on the Commission.

**OTHERS PRESENT:** Craig Nowack, City of Dubuque  
Jim Barefoot, Mediacom  
Ron Tigges

Prior to the start of the meeting, City Clerk Kevin S. Firnstahl processed the Oaths of Office of the Commissioners.

Tigges called the meeting to order at 4:06 p.m.

**Acceptance of the Agenda**

Upon a motion by Hoverman, seconded by Herrig, the agenda was accepted 6 - 0.

**Election of Officers**

Vincent asked for volunteers to serve as Chair of the Commission. With no response, Vincent volunteered for the position. Herrig moved to nominate Vincent for Chair of the Commission, seconded by Tigges. The motion was approved 6 – 0.

Vincent asked for volunteers to serve as Vice-Chair of the Commission. Tigges volunteered. Maloney moved to nominate Tigges for Vice-Chair of the Commission. The motion was seconded by Herrig and approved 6 – 0.

**Public Notice**

There was no public input.

**Regular Meeting Time**

The Commission discussed potential regular meeting times. Nowack indicated that he hoped to have the meetings in City Hall Annex Conference Room I where a monitor, DVD player, and cable service are available. Maloney moved to set the first Wednesday of the month at 4 p.m. in Conference Room I as the regular meeting time. The motion was seconded by Herrig and approved 6 – 0.

**Mediacom Cable Report**

Barefoot reported that the new turn-key production studio was installed and functioning and his new assistant is getting up to speed on the various aspects of the job.

**Cable TV Report**

Nowack informed the Commission that the City's cable channel is getting a new logo and name. CityChannel Dubuque will premiere at City Expo next month. The Cable staff has been busy creating spots with the new logo. He has been meeting with Loras College and the school district in advance of Loras taking over operational duties of the district's educational access channel. The new Cablecast server is now functional and the new Audience.TV server came in late last week but is not running yet.

**Adjournment**

Upon a motion by Stevens, seconded by Tigges, the meeting was adjourned at 4:28 p.m.