

PARK AND RECREATION COMMISSION MEETING

Tuesday, November 8, 2011

4:30 p.m., in the snack bar, Bunker Hill Golf Course

PRESENT: Bob Blocker, Chuck Harris, Ken Klinge, Evelyn Nadeau and David Schlueter

ABSENT: Paul Hoffmann and Karen Lyness

Staff present: Marie Ware, Pat Prevenas and Eileen Trimble

OTHERS
PRESENT: David and Loren Shellabarger, both Eagle Scouts, were present to witness a public meeting to complete a merit badge.

MINUTES
APPROVED;
VOTE: It was moved by Klinge, seconded by Nadeau, to approve the minutes of the October 11, 2011, meeting. The motion passed unanimously.

APPROVE C.I.P.
BUDGET; VOTE: Capital Improvement Budget priority lists were sent to commissioners in advance of the meeting and may be found as part of the original minutes. Leisure Services Manager Marie Ware reminded commissioners that C.I.P. projects are for \$10,000 or above. She explained that most of the Fiscal Year 2013 through 2016 **Park Division** projects are just moving up through the budget process. Fiscal Year 2017 includes a lot of projects that were not funded last year but are being resubmitted because they are important projects. Jackson Park rest rooms were again mentioned as a high priority for the commission.

Commissioner Schlueter asked about getting something added to the list for a green area with all purpose turf that would be large enough for different sports. Manager Ware said the FDR Park plan does include a green space area for a project like that.

Recreation Division Manager Pat Prevenas explained that in **golf** course C.I.P. list most of the projects are paid for with golf revenue, with the exception of the irrigation replacement project. The next steps of the irrigation project include irrigation heads and piping that has to be done. **Pool** projects are funded by property tax dollars. Most of the projects are maintenance items except the family rest room project. Family rest rooms are pretty much standard now in any new facilities being built. There are issues with parent of one sex having a child of opposite sex wanting to go into the rest room together. It would be \$542,000 to construct the rest rooms at both pools.

It was moved by Schlueter, seconded by Nadeau, to approve the Capital Improvement budget as proposed by staff. The motion passed unanimously.

continued

APPROVE
RECREATION
DIVISION FY 2013
OPERATING
BUDGET; VOTE:

Recreation Division Manager Pat Prevenas reviewed the expense and revenue summaries for golf maintenance, golf operations, swimming, adult athletics, McAleece concessions, children's activities, therapeutic recreation, recreation classes and neighborhood recreation programs (CD Target). Printed copies may be found as part of the original minutes.

Golf Operations: Expenses and revenue associated with pro shop, snack bar and carts. Staff is proposing fee increase for carts as follows: \$1 for 18-hole cart; .50 for 9-hole cart rental; \$10 for cart punch ticket (20 rentals), \$20 for cart season pass and \$2 for pull cart. **Golf Maintenance:** Expenses and revenue associated with employees, supplies and services, equipment, golf rounds, league fees and season passes. Fee increases proposed for the 2012 season are: .50 cents for weekday and weekend 18 holes; .25 cent for weekday and weekend 9 holes and league; \$15 for individual and weekday passes; \$21 for family and couples passes; and \$5 for junior passes.

Swimming: No fee increases are proposed. Swim activity is 52% self supporting and the rest is tax subsidized. CD funds to reimburse the department for low income swim passes were cut so we lost approximately \$17,000 in revenue. An improvement level request has been submitted so every child would be able to swim for \$1.00.

Adult Athletics / McAleece Concessions: League fee increase of \$20 per team is proposed for softball, \$10 per team for fall softball and \$20 for basketball. Pay increase of \$1 for basketball/softball officials and .50 cents for scorers are proposed. When adult athletic and McAleece concession activities are combined, it results in 77% self supporting.

Children's Activities: This activity includes playgrounds, tennis, baseball, softball, golf, amusement park ticket sales, et cetera. Revenue is up due to the success of the after school sports program.

Therapeutic Recreation: No changes in this activity which serves special populations.

Recreation Classes: This activity includes a variety of recreation programs including a big expansion in fitness programs.

Neighborhood Recreation Programs: These programs are supported by Community Development block grant funds. Increase was proposed in two programs to reflect actual cost, for individual not qualifying for income guideline. Day camp increased from \$135 to \$148 and Playtime for Tots increased to \$80.

It was moved by Klinge, seconded by Harris, to approve the FY 2013 Recreation Division operating budget as presented by staff. The motion passed unanimously.

continued

PARK DIVISION
OPERATING
BUDGET:

Manager Ware told commissioners that Gil Spence was hired back on a temporary basis to help complete the C.I.P. and Park Division operating budgets during this transition period with a Park Division Manager. An equipment priority list for Fiscal Year 2013 may be found as part of the original minutes. Equipment focus was on what we need and items we do not need to buy anymore so some items were dropped. Division employees helped in decision for best priority and most important items.

IMPROVEMENT
LEVEL BUDGET:

Staff is working on improvement level budget requests which will include requests for additional staff and equipment to help in areas like Bee Branch and Millwork District. They will be shared with commission at December meeting.

PARK DIVISION
REPORT:

- ◆ Staff is working on a lot of leaf cleanup and draining water lines in the parks.
- ◆ Changing equipment over and getting plows, blowers, et cetera ready for winter season.
- ◆ Public Works has an old hoist that was not used from their old to new facility after construction. They asked if our department could use it. This approved project is in process.
- ◆ Division employees are really trying to clean up the entire shop and area around it. Concrete bins to store materials that were previously just in piles outside have now been built.
- ◆ Mechanic shop has a new roof; replace siding will be next and then painting.
- ◆ Staff met with veterans group at Marshall Park to brainstorm ideas to get the reflecting pools working again and making the area around the water safe.
- ◆ Miller Riverview Park is closed for the season.
- ◆ Newt Marine has some dredge material available to fill and rip rap along part of the shoreline building up the area.
- ◆ City Council approved hiring two full time people to do smoke testing throughout the city. Those individuals will also be helping the Park Division with snow removal in the winter.

RECREATION
DIVISION
REPORT:

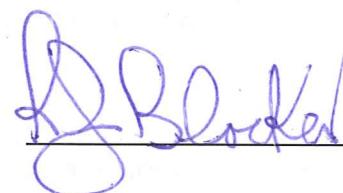
- ◆ After school volleyball program concluded today.
- ◆ Open gym program started at Audubon and Prescott. Due to a combination of budget reductions and low participation, Lincoln School site is not open this year.
- ◆ Adult basketball had 39 teams register, same as 2010; 21 volleyball teams registered which is down a couple from last year.
- ◆ Staff will be re-evaluating the discounted fall rates and bringing a proposal to commission at one of next meetings. This season Bunker Hill is the only course in the area that offered a discount.
- ◆ Golf Pro George Stephenson said one of the vendors he saw at a conference told him that Bunker Hill was considered to be one of the top four courses in state as far as course conditions – *kudos to golf maintenance and pro shop/snack bar personnel that make it happen!*

continued

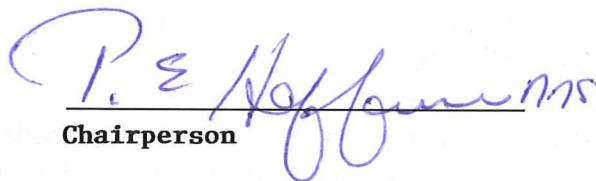
November 8, 2011 meeting
page four

BEE BRANCH: Work continues on the upper Bee Branch area to get it ready to go. From the railroad tracks to Comiskey there will be 80 shrub and/or flower beds in that five-block area. Park Division is testing new hanging baskets with water reservoir in the base to see how they work, otherwise on hot days hanging baskets need to be watered twice a day.

ADJOURN;
VOTE: It was moved by Klinge, seconded by Schlueter, that the meeting be adjourned at 5:40 p.m. The motion passed unanimously.



Attest



P. E. Hoffmann

Chairperson