

MINUTES

Government Body: Civil Service Commission
Date: Thursday, May 5, 2011
Time: 9:00 a.m.
Place of Meeting: City Hall – Conference Room B

Present: Chairperson Dan White, Commission Members Jim Schilling and Betty Takes

Others Present: Personnel Manager Randy Peck, Assistant Police Chief Terry Tobin, Building Services Manager Rich Russell, Parking System Supervisor Tim Horsfield

- 1. Approve Minutes of March 16, 2011**
Motion by Schilling to approve the minutes of the March 16, 2011 meeting as submitted. Seconded by Takes. Motion carried 3-0.
- 2. Request to Schedule Entrance Examination for the Position of Inspector II**
Motion by Schilling to proceed with the examination with the recommended deadlines: Request examination by 5:00 p.m. on May 22. Return the examination postmarked by midnight June 17. Seconded by Takes. Motion carried 3-0.
- 3. Establish Passing Point for the Position of Police Officer**
Motion by Takes to establish the passing score for the position of Police Office at 70 percent and higher correct answers. Seconded by Schilling. Motion carried 3-0.
- 4. Establish Passing point for the Position of Parking System Technician.**
Motion by Takes to establish the passing score for the position of Parking System Technician at 60 and above correct answers. Seconded by Schilling. Motion carried 3-0. Motion by Takes to certify the list as read. Seconded by Schilling. Motion carried 3-0.
- 5. Establish the Passing Point for the Position of Laborer**
Postponed as test results were unavailable.
- 6. Establish Passing Point for the Position of Serviceworker**
Motion by Takes to establish the passing score for the position of Serviceworker at 59 and above correct answers. Seconded by Schilling. Motion carried 3-0. Motion by Schilling to certify the list as read. Seconded by Takes. Motion carried 3-0.

There being no further business, upon motion the meeting adjourned at 9:42 a.m.

Civil Service Commission

Approved at meeting of: _____
Submitted by Kevin S. Firnstahl, Acting City Clerk