

PARK AND RECREATION COMMISSION MEETING

Tuesday, July 12, 2011

4:30 p.m., Prescott Neighborhood Resource Center, 1151 White Street

PRESENT: Robert Blocker, Chuck Harris, Paul Hoffmann, Ken Klinge, Karen Lyness, Evelyn Nadeau and Dave Schlueter

OTHERS: Jim Schumacher and Jesse Shekleton, Dubuque Water Sports Club

Staff present: Marie Ware, Pat Prevenas, Bob Fritsch and Jolene Rettenberger

NEW
COMMISISONER: Mr. Chuck Harris and Mr. Ken Klinge were welcomed as new members of the Park and Recreation Commission. All commissioners introduced themselves and welcomed them.

ADMINISTER
OATH OF
OFFICE: Leisure Services Manager Marie Ware shared the Oath of Office with our new commissioners (Chuck and Ken) and had them sign their papers.

MINUTES
APPROVED;
VOTE: It was moved by Blocker, seconded by Nadeau, to approve the minutes of the June 14, 2011, meeting. The motion passed unanimously.

ELECT
OFFICERS;
VOTE: It was moved by Lyness to elect Paul Hoffmann as Chairperson, seconded by Nadeau. It was moved by Lyness to elect Robert Blocker as Vice-Chairperson, seconded by Nadeau. It was moved by Lyness to elect Dave Schlueter as Secretary, seconded by Nadeau. All motions passed unanimously.

REPORT FROM
JIM
SCHUMACHER,
DUBUQUE
WATER SPORTS
CLUB: Jim Schumacher, President and Jesse Shekleton, President-Elect from the Dubuque Water Sports Club spoke to the commissioners and shared copies of their Strategic Work Plan showing the updates and future scope of work done. Jim shared that several updates have been made to the property such as the road being graded and re-graveled, discarded and salvaged the old ski jump, new entrance sign installed and front gate painted to match the Club colors, sign/banner placed on deck railing; removed silted dirt, power washed/removed the front eve and replaced screens and dilapidated wood in the clubhouse, repainted the Club inside and outside, stained the deck and re-painted the pump house and installed a storage rack in the rear of the pump house and shed/observation deck, replaced retaining wall, power washed the jungle gym and graded area and placed a bed of mulch below the playing surface, repaired docks and installed a new aluminum catwalk with handrail, trimmed up trees, added picnic tables to the grounds and planted flowers. (before/after pictures provided in work plan)

Over 500+ man hours and equipment have been put into the updates, with the help of over 25 team members. There is a total of 60 members of the Dubuque Water Sports Club, with family memberships increasing.

continued

The Dubuque Water Sports Club would like to request/propose the following items: replace the Ski Club sign with a Water Sports Club sign, provide a 'Kids Landing' area; asphalt the driveway/put in higher road, and post signs with safety and rules in mind and/or security cameras (had 2 nights of vandalism last week). They would also like to ask about placing the pond into their lease. The pond would be a great area for training young children. Is there any way of installing about 20' of sand around the pond area? Would need to install signage saying "No wading/swimming in pond area".

The Dubuque Water Sports Club would like to keep the efforts going and continue working with the City. They were asking if the City was planning on planting any trees along their property and if we would have any old playground equipment that we could donate to them for installation at their Club.

At the conclusion of their presentation, Commissioner Hoffmann commented on how nice the grounds are looking. Commissioner Blocker commented on how much work they have completed in a short period of time.

DISCUSS
TIMBER-HYRST
LAND DONATION
FOR PARK:

Leisure Services Manager Marie Ware reviewed the information that was shared at last month's commission meeting regarding a one-acre parcel of land in the Timer-Hyrst Estates Subdivision that Mr. Marty McNamer wishes to donate, and to what name would we like to address this parcel of land. In talking with the commissioners, it was decided to call this park land that appears along Creek Wood Drive (southern part of Dubuque) as Creek Wood Park.

It was moved by Blocker, seconded by Klinge, to approve the naming of the Timber-Hyrst Land donation to Creek Wood Park. The motion passed unanimously.

PET PARK
UPDATE:

Leisure Services Manager Marie Ware spoke about the revenue generated from the North Grandview Pet Park. Budgeted revenue was \$6,000. Unfortunately the pet park revenue only generated \$2,345.96 for FY10 (July 1, 2009 to June 30, 2010) and \$2,499.58 for FY11 (July 1, 2010 to June 30, 2011). The low revenue amounts are either reflecting that people are utilizing the pet park and not paying their fees *or* they are not going to the pet park. Manager Ware will send the City Manager a memo regarding the revenue of the Pet Park.

A second pet park is in conceptual design phase. It would be located along Dodge and Locust Street (southeast corner). IIW has been hired for the permit and conceptional drawings for the park.

continued

BEE BRANCH
UPDATE:

Leisure Services Manager Marie Ware updated the commissioners about the Bee Branch. We are continuing to work with the design prospective on the north end in looking at design features that will give us a good look and function for the head water areas. Several meetings have been held in conjunction with the Bee Branch and the Millwork District as to the lighting fixtures, banners and flower baskets.

An Engineering intern is working on researching the idea of an *Adopt-a-Basket* Program for the Bee Branch and the Millwork District.

Commissioner Hoffmann asked if a boat ramp was going to be included in the design. Manager Ware responded that one is not planned at this time.

PARK DIVISION
REPORT:

Park Division Manager Bob Fritsch updated commissioners on the following:

- ◆ A.Y.McDonald Park was the "base area" for the July 4th fireworks. ◆ Holiday camping at Miller Riverview Park went well. ◆ The Urban Forestry Study was approved by the City Council. A department meeting will be held next week regarding the work process. ◆ The Urban Youth Corps workers will begin working on handicap areas at Eagle Point Park and planting 500 replacement roses along the highway. ◆ Staff coordination at the parks is going well. It has been a busy spring.

Commissioner Blocker recommended that we delay the opening of the Miller Riverview Park and have it open the same day as the City parks, which is the first Saturday in May. This extra time would allow staff more time to get the park ready. Commissioner Nadeau asked how many campers we get in the month of April. Additional information will be prepared by Bob prior to any decisions to change the season.

RECREATION
DIVISION
REPORT:

Recreation Division Manager Pat Prevenas updated commissioners on the following:

- ◆ Welcome to the Prescott Neighborhood Resource Center. ◆ Due to the bad spring weather, the Bunker Hill Golf Course rounds are down, however, we have had the best June in 4 years. ◆ Attendance at Flora Pool is approximately 27,000 and 13,000 at Sutton Pool. ◆ Prior to the meeting, we received a message that a dead fish was found in the diving well at Flora Pool. Apparently a bird had dropped it during flight. ◆ Our summer playground program is going well. Some of the Special Events have been canceled due to the rainy weather. ◆ The Leisure Services Department is partnering with Hy-Vee and sponsoring the IronKids Triathlon on August 6th at Sutton Pool. ◆ We have had 2 break-ins at Bunker Hill Golf Course, as well as both of the swimming pools.

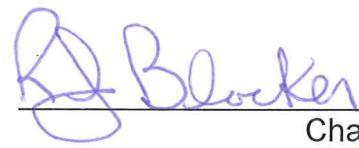
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OTHER
BUSINESS:

No other business to report on.

ADJOURN;
VOTE:

It was moved by Schlueter, seconded by Blocker, that the meeting be adjourned at 5:58 p.m. The motion passed unanimously.



Chairperson



Attest