



Approved

**MINUTES
HISTORIC PRESERVATION COMMISSION
EDUCATION TASK FORCE**

Wednesday, June 1, 2011
Conference Room B, City Hall

Commissioners Present: Chairperson David Klavitter and Commissioner Bob McDonell.

Commissioners Excused: Commissioner Michael Knight.

Staff Members Present: David Johnson.

CALL TO ORDER: The meeting was called to order at 1:23 p.m.

AFFIDAVIT OF COMPLIANCE: Staff presented an Affidavit of Compliance verifying the meeting was being held in compliance with the Iowa Open Meetings Law.

MINUTES: Motion by McDonell, seconded by Klavitter, to approve the minutes of the March 2, 2011 meeting as submitted. Motion carried by the following vote: Aye – McDonell and Klavitter; Nay – None.

HISTORIC PRESERVATION PROGRAMMING:

Outline – An introduction to Historic Preservation in the City of Dubuque: The Task Force and staff discussed the outline for the Introduction to Historic Preservation Program. Commissioner McDonell recommended before and after examples be included in the introduction and overview section of the program. The Task Force suggested noting that the Historical and Architectural Surveys and evaluations are available on the City website for letter G of the Introduction and Overview Section. The Task Force recommended the program note that the historic reports and architectural guidelines are available on the City website under A-1 of the Resources Section of the program. Staff Member Johnson clarified that Section 5 of the Outline is intended to note the interviews that will be conducted as examples of preservation.

The Task Force discussed potential people to interview and suggested approaching the Alts on Chestnut Street as well as Julie Lott for her projects along Arlington Street. The Task Force suggested that Julie Lott speak to one specific project rather than her multiple projects as a way to highlight an average homeowner project. The Task Force noted it is critical that the program not get too hung up on details in order to keep it lively, exciting and moving forward. By consensus, the Task Force agreed to the draft outline with the suggested changes.

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ITEMS FROM PUBLIC: None.

ITEMS FROM THE COMMITTEE: None.

ITEMS FROM STAFF: None.

ADJOURNMENT: The meeting adjourned at 1:50 p.m.

Respectfully submitted,



David Johnson, Assistant Planner

Adopted—July 6, 2011