

PARK AND RECREATION COMMISSION MEETING

Tuesday, November 9, 2010

4:30 p.m., in the snack bar, Bunker Hill Golf Course

PRESENT: Bob Blocker, Tom Blocklinger, Paul Hoffmann, Evelyn Nadeau, Mark Noble and David Schlueter

ABSENT: Karen Lyness

Staff present: Marie Ware, Pat Prevenas and Jolene Rettenberger

MINUTES APPROVED;
VOTE: It was moved by Blocker, seconded by Nadeau, to approve the minutes of the October 12, 2010, meeting. The motion passed unanimously.

COMISKEY PARK C.I.P. UPDATE: Leisure Services Manager Marie Ware distributed three pages of information regarding improvements to Comiskey Park (layout of the existing Comiskey Park, draft copy of the newly designed Comiskey Park and price listing). City Manager Michael Van Milligen requested staff review the park and propose a redesign of Comiskey Park to reach a "port-like level" and flow into the Bee Branch Corridor.

In reviewing the draft copy of the new design, Manager Ware would like to move the existing playground unit from its present position and move it closer to the parking lot area with a new visible play unit (wheelchair accessibility) with either a rubber surface or tiles placed under the play unit. New benches and walkways as borders will be installed around the play unit area. As a safety barrier from children running out into the parking lot area, decorative fences and landscaping will be installed. The existing soccer area will be moved north to accommodate the location of the new playground.

Additional benches, tables, trash cans, flower pots, decorative fencing and railings, pavers, drinking fountain for people/pets (placed outside the park area), as well as decorative lights along 24th and Jackson Street area will be installed. We are also looking at the possibility of installing an interactive spray ground/splash pad to be installed in the Bee Branch/Comiskey Park area.

There are significant costs (\$445,500.00+) to this project. We will continue to meet with the park patrol, police, neighbors and the neighborhood association to gather additional input and then bring the information back to the Park and Recreation commissioners before presenting it to the City Council.

Commissioners asked: ♦ Commissioner Noble asked about the warranty of the rubberized playing surface. ♦ Commissioner Nadeau is in favor of the installation of an interactive spray ground/splash pad. ♦ Commissioner Blocker asked if we have enough restroom facilities and shared some concerns with the "image" of Comiskey Park with the general public. ♦ Commissioner Hoffmann asked about the location of the Bee Branch in comparison to Comiskey Park. He also shared concerns regarding the language used by park patrols – can we install signs regarding park rules? ♦ Commissioner Schlueter thinks this is a good idea.

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**BUNKER HILL
GOLF COURSE
TEE SIGN
DONATIONS;
VOTE:**

Recreation Division Manager Pat Prevenas shared information regarding a new program at the Bunker Hill Golf Course. For a donation of \$600.00 to the City of Dubuque Bunker Hill Golf Course, an aluminum tee sign will be installed on the golf course with donor's recognition on the sign. Tee location requests are acceptable, providing golf course staff approves and complies with golf course master plan. The tee sign will remain in place for a minimum of ten (10) years with maintenance included. The contributions to the City of Dubuque are tax deductible. Tee signs are 12" x 21" cast aluminum and the support post is 1/8" thick aluminum powder coated.

It was moved by Schlueter, seconded by Blocker, to approve the Bunker Hill Golf Course Tee Sign Donation Program. The motion passed unanimously.

**APPROVE PARK
DIVISION FY 2012
OPERATING
BUDGET; VOTE:**

With the absence of our Park Division Manager, Manager Ware reviewed the FY 2012 operating budget proposal of \$2,720,714 in expenses and \$298,568 in revenue. (Printed copies of the expense/revenue summary and equipment priority list may be found as part of the original minutes.)

- ♦ No fee changes for next year.
- ♦ There is an increase in expenses due to maintenance and increased costs.
- ♦ There are thirteen items listed on the Park Division equipment priority listing totaling \$129,000.

It was moved by Blocklinger, seconded by Nadeau, to approve the FY 2012 Park Division operating budget as presented by staff. The motion passed unanimously.

**APPROVE
RECREATION
DIVISION FY 2012
OPERATING
BUDGET; VOTE:**

Recreation Division Manager Pat Prevenas reviewed the expense and revenue summaries for swimming, golf maintenance, golf operations, C.D. target programs, adult athletics, McAleece concessions, children's activities, therapeutic recreation and recreation classes. (Printed copies may be found as part of the original minutes.)

Golf Operations: Expenses and revenue associated with pro shop, snack bar and carts. Development fund total is \$69,136.

Golf Maintenance: Expenses and revenue associated with employees, supplies and services, equipment, golf rounds, league fees and season passes. Fee increases proposed for the 2012 season are: .25 cents for senior citizen and league; \$15 for individual season pass; \$14 for family and couples passes. Development fund total is - \$61,788.

Swimming: No fee increases are proposed; revenue has decreased due to lower pool attendance due to less popularity as pools are getting older.

Adult Athletics: League fee increases of \$15 per team is proposed for softball, \$7 per team for fall softball, \$25 for basketball, \$2 for basketball tournaments and \$2 for softball tournaments.

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McAleece Concessions: Possible changes in menu fees in spring.

Children's Activities: This activity includes playgrounds, tennis, baseball, softball, golf, amusement park ticket sales, et cetera.

Therapeutic Recreation: No changes in this activity.

Recreation Classes: Some changes in the revenue for the *Just For Kids* program due to the free preschool programs offered through the schools/state. No revenue listed for the after-school programs at Fulton, Marshall and Lincoln schools.

C.D.Target Programs: These programs are not supported by property taxes, but Community Development block grant funds.

It was moved by Blocker, seconded by Hoffmann, to approve the FY 2012 Recreation Division operating budget as presented by staff. The motion passed unanimously.

**PARK DIVISION
REPORT:**

With the absence of our Park Division Manager, Manager Ware updated commissioners on the following: ♦ Working on improvement packages for different areas. We will be maintaining the 32nd Street area, the Millwork District and the Bee Branch, as well as other areas. ♦ Several meetings with the Parks foremen on what we can do to help them do their jobs - any equipment that will help them or is there a better way to do the work. ♦ With the purchase on new equipment, we may decide not to trade-in equipment and keep it for usage in other areas. ♦ With the retirement of a park employee/foreman the end of December, we have been planning ahead to best meet department needs. ♦ Park Division Manager's office may be relocating to park headquarters if internet service provided. ♦ We will continue to empower our employees with the tools that they need and better communicate in order to plan the daily work schedules more efficiently.

**RECREATION
DIVISION
REPORT:**

Recreation Division Manager Pat Prevenas updated commissioners on the following: ♦ October weather resulted in better golf rounds – we are ahead in the number of golf rounds from last year. ♦ With the installation of the irrigation system at Bunker Hill Golf Course, the pump house building will be removed soon. ♦ We have had a very successful after-school flag football and volleyball program. Huge attendance crowds at the inner-school games/meets. We have received a lot of positive comments. Program Supervisor, Gary Reid, has done a good job. Starting in January, Program Supervisor, Steve Kiebel, will be taking over the after-school program. ♦ The application deadline for the Recreation Program Supervisor position was on October 11th. All fifty-eight applicants have completed the Civil Service testing and those tests need to be graded and

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returned to the Personnel Department so we can select which candidates to interview with the possibility of the new supervisor starting their position in January of 2011.

OTHER
BUSINESS:

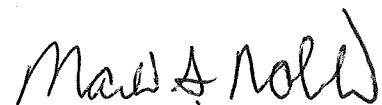
Manager Ware and the Community Oriented Police spoke to the City Council regarding the city ordinance which allows and/or prohibits alcoholic beverages in city parks. A park summary was distributed to the commissioners listing what city parks/property that intoxicating beverages are allowed at which includes the following areas: A.Y. McDonald Park, Bergfeld Recreation area, Bunker Hill Golf Course, Eagle Point Park, Flora Park, Four Mounds Park, Marshall Park, McAleece Complex, Miller Riverview Park, Murphy Park and Veterans' Memorial Park.

Manager Ware informed commissioners that the Multicultural Family Center and the AmeriCorps Program budgets are now listed under the Leisure Services Department budget.

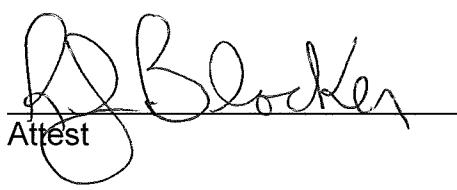
Performance Measures listed in the budget will be submitted and shared with the Park and Recreation commissioners at the December 2010 meeting.

ADJOURN;
VOTE:

It was moved by Schlueter, seconded by Blocklinger, that the meeting be adjourned at 6:00 p.m. The motion passed unanimously.



Chairperson



Attest