

**Government Body: Civil Service Commission**

**Date: Monday, December 6, 2010**

**Time: 9:00 a.m.**

**Place of Meeting: City Hall – Conference Room B**

**Present: Chairperson Dan White, Commission Members Jim Schilling, Betty Takes**

**Others Present: Personnel Manager Randy Peck, Fire Chief Dan Brown, Recreation Division Manager Pat Prevenas, Civil Engineer Deron Muerhing**

**1. Approve Minutes of September 1, 2010**

Motion by Schilling to approve the minutes of the September 1, 2010 meeting as submitted. Seconded by Takes. Motion carried 3-0.

**2. Establish Passing Point and Certify List for Position of Firefighter**

Motion by Schilling to establish the passing point for the position of Firefighter at a raw score of 70.8. Seconded by Takes. Motion carried 3-0. Schilling moved to certify the list as read. Seconded by Takes. Motion carried 3-0.

**3. Establish Passing Point and Certify List for Position of Recreation Program Supervisor**

Motion by Takes to establish the passing point for the position of Recreation Program Supervisor at 70 and above correct answers and to approve the list as prepared. Seconded by Schilling. Motion carried 3-0.

**4. Establish Passing Point and Certify List for Position of Environmental Engineer**

Personnel Manager Randy Peck distributed a communication he had received from an applicant who had not returned the examination by the November 23, 2010 deadline and who was requesting that he be allowed to submit it at this time. Motion by Schilling to deny the request. Seconded by Takes. Motion carried 3-0.

Motion by Schilling to establish the passing point for the position of Environmental Engineer at 49 and above and to approve the list as prepared. Seconded by Takes. Motion carried 3-0.

There being no further business, upon motion the meeting adjourned at 9:22 a.m.

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Civil Service Commission

Approved at meeting of: \_\_\_\_\_