

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION
Date: November 13, 2024
Time: 4:15 PM
Place of Meeting: City Hall – Conference Room A – 50 W 13th St.

Present: Commissioners Carla Heathcote (virtually), Dan White, Scott Crabill
Also present: Police Captain Scott Baxter, Fire Chief Amy Scheller, Assistant Fire Chief Josh Knepper

Commissioner White called the meeting to order at 4:16 p.m.

1. Approval of minutes from the October 2, October 18, and November 8, 2024 meetings. Motion by Crabill to approve the minutes as submitted. Seconded by Heathcote. Motion carried 3-0.
2. Police and Fire Department Reports. Assistant Fire Chief Josh Knepper provided information on staffing numbers, new hires, and future hiring opportunities. Police Captain Scott Baxter spoke about precision policing, new hires and current staffing numbers.
3. Request to schedule an entrance examination for the position of Police Officer. Motion by Heathcote to set the date for Friday, December 13, 2024, as recommended by Chief of Police Jeremy Jensen. Seconded by Crabill. Motion carried 3-0. Commissioner Heathcote to proctor.
4. Request to schedule promotional examinations for the positions of Fire Equipment Operator, Fire Lieutenant, Fire Captain, and Fire Leadership. Motion by Crabill to set the dates for Tuesday, February 18, Wednesday, February 19, and Thursday, February 20, 2025. Seconded by Heathcote. Motion carried 3-0. Proctor to be determined.
5. Adjournment. Motion by White to adjourn at 4:33 p.m. Seconded by Crabill. Motion carried 3-0.

Submitted by Pamela McCarron, Permit Clerk