

## MINUTES

**Government Body:** CITY OF DUBUQUE CIVIL SERVICE COMMISSION  
**Date:** May 8, 2024  
**Time:** 4:15 PM  
**Place of Meeting:** City Hall – Conference Room A – 50 W 13<sup>th</sup> St.

Present: Commissioners Carla Heathcote (virtually), Scott Crabill, Dan White  
Also present: Police Chief Jeremy Jensen (arrived at 4:22 p.m.), Fire Chief Amy Scheller, Fire Marshal Kevin Esser

Commissioner White called the meeting to order at 4:17 p.m.

1. Approval of minutes from the April 10, 2024 meeting. Motion by Crabill to approve the minutes as submitted. Seconded by Heathcote. Motion carried 3-0.
2. Police and Fire Department Reports. Fire Chief Amy Scheller provided information on Academy progress for new hires, new employment positions, weather related structure fires and completion of the budget presentation for the Fire Dept. Police Chief Jensen provided information on staffing/new hire numbers and status on the redesigned squad cars.
3. Request for the Civil Service Commission to approve the interview and hiring process for the position of Deputy Fire Chief. Motion by White to approve the interview and hiring process for the Deputy Fire Chief position. Seconded by Crabill. Motion carried 3-0.
4. Adjournment. Motion by Heathcote to adjourn at 4:31 p.m. Seconded by Crabill. Motion carried 3-0.

Submitted by Pamela McCarron, Permit Clerk