

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION
Date: April 10, 2024
Time: 4:15 PM
Place of Meeting: City Hall – Conference Room C – 50 W 13th St.

Present: Commissioners Carla Heathcote (virtually), Scott Crabill
Also present: Police Captain Scott Baxter, Fire Chief Amy Scheller

Commissioner Crabill called the meeting to order at 4:18 p.m.

1. Approval of minutes from the March 7, 2024 meeting. Motion by Heathcote to approve the minutes as submitted. Seconded by Crabill. Motion carried 2-0.
2. Police and Fire Department Reports. Fire Chief Amy Scheller provided information on new hires and completion of the budget presentation for the Fire Dept. Police Captain Baxter provided information on staffing/training numbers and status on the redesigned squad car.
3. Add candidate name to the certified list for the position of Police Officer. Motion by Heathcote to add qualified candidate to the exiting certified list for the position of Police Officer. Seconded by Crabill. Motion carried 2-0.
4. Schedule an entrance examination for the position of Police Officer. Motion by Heathcote to set the date for the written test on Saturday, May 11, 2024. Seconded by Crabill. Commissioner Crabill to proctor. Motion carried 2-0.
4. Adjournment. Motion by Heathcote to adjourn at 4:32 p.m. Seconded by Crabill. Motion carried 2-0.

Submitted by Pamela McCarron, Permit Clerk