

**PARK AND RECREATION COMMISSION MEETING**  
**Tuesday, March 12, 2024**  
**Comiskey Park Building**  
**255 E. 24<sup>th</sup> Street Drive Dubuque IA 52001**

**PRESENT:** Jennifer Tigges, Ron Axtell, Robin Kennicker, and Lori Ollendick.

**ABSENT:** Josh Jorgenson, Jess Ochoa and Jason Henkel.

**STAFF PRESENT:** Steve Fehsal, Dan Kroger, Jared Charland and Kristen Dietz.

**CALL TO ORDER:** Kennicker called meeting to order at 4:34pm.

**MINUTES APPROVED; VOTE:**

It was moved by Tigges, seconded by Ollendick, to approve the minutes of the February 13, 2024, meeting. Unanimous.

**PUBLIC INPUT:**

None.

**LEISURE SERVICES SUMMER BROCHURE DATES:**

City staff wanted to share the information regarding the upcoming releasing of the summer brochure guide. Brochure available online on April 19th, 2024. Special registration for low-income qualifying families will be held on April 22nd and April 23rd from 9:00am to 8:00pm. Regular registration begins April 24th at 9:00am.

**BUDGET HEARING DATES:**

City staff shared the upcoming dates for the budget presentations related to Leisure Services. April 2nd for Parks, Recreation, MFC, Community Impact/April 9th for Grand River Center, Five Flags Center, Ice Arena/April 11th Final Hearing.

**PROJECT UPDATE BY PROJECT AND FACILITIES MANAGER JARED CHARLAND:**

Project and Facilities Manager Charland shared that progress continues on the three mini parks and the 90% draft has been submitted to city staff for review. Additionally, staff have been working on the request for proposals drafts for some other upcoming projects.

**STAFFING UPDATE:**

Recreation Division Manager Kroger shared the current numbers of the applicants and that we are currently at an all time high. Efforts will still continue to become fully staff for the upcoming summer season.

**MANAGER REPORTS – COMMENTS AND QUESTIONS:**

None.

**COMMISSION COMMUNICATIONS/QUESTIONS:**

None.

**ADJOURNMENT:**

It was moved by Ollendick, seconded by Tigges, to adjourn the meeting 5:23 p.m. Unanimous.