

**PARK AND RECREATION COMMISSION MEETING**  
**Tuesday, December 12, 2023**  
**Bunker Hill Golf Course Clubhouse**  
**2200 Bunker Hill Road Dubuque IA 52001**

**PRESENT:** Robin Kennicker, Jennifer Tigges, Lori Ollendick, Jason Henkel, Josh Jorgenson, and Ron Axtell.

**ABSENT:** Jess Ochoa.

**STAFF PRESENT:** Steve Fehsal, Dan Kroger, and Jared Charland.

**CALL TO ORDER:** Kennicker called meeting to order at 4:34pm.

**MINUTES APPROVED; VOTE:**

It was moved by Axtell, seconded by Henkel, to approve the minutes of the November 14, 2023 meeting. Unanimous.

**PUBLIC INPUT:**

None.

**PARK PROJECT UPDATES:**

Project and Facilities Manager Jared Charland provided an update that WHKS has been selected as the consultant for the development of Eagle Valley Park, English Ridge subdivision park, Westbrook subdivision park. WHKS has been selected for the consultant for the retaining wall replacement at Jefferson Park. Kickoff meeting was held on December 8, 2023. Flora Park Volleyball/Pickleball Courts- Pavement has been installed. The contractor has installed new net post sleeves and fence posts. Courts will be painted in the spring.

**DISCUSSION AND RECOMMENDATION OF PARK NAMING (WESTBROOK AND ENGLISH RIDGE SUBDIVISIONS):**

It was moved by Ollendick, seconded by Henkel, to recommend the park names of Westbrook Park and English Ridge Park in the Westbrook and English Ridge subdivisions. Unanimous.

**DISCUSSION OF PARK NAMING POLICY:**

Commission members expressed no need to take additional action or modify the naming policy after hearing the discussion from City Council members. Commission members will bring a draft letter to City Council at the January meeting shared this information.

**STAFF RECRUITMENT EVENT – JANUARY 11, 2024 AT THE  
MULTICULTURAL FAMILY CENTER 3:00PM TO 6:30PM:**

Recreation Division Manager Kroger shared the exciting news of an upcoming recruitment event opportunity that the Leisure Services Department is sponsoring. All are welcome to come and meet with staff from various divisions to see our upcoming employment opportunities.

**MANAGER REPORTS – COMMENTS AND QUESTIONS:**

None.

**COMMISSION COMMUNICATIONS/QUESTIONS:**

None.

**ADJOURNMENT:**

It was moved by Jorgeson, seconded by Axtell, to adjourn the meeting 5:14 p.m. Unanimous.