

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION

Date: October 11, 2023

Time: 4:15 PM

Place of Meeting: City Hall – Conference Room A – 50 W 13th St.

Present: Commissioners Dan White, Carla Heathcote, Scott Crabill

Also present: Police Captain Scott Baxter, Fire Chief Amy Scheller, Strategic Workforce Equity Coordinator Kecia Dougherty

Commissioner White called the meeting to order at 4:17 p.m.

1. Approval of minutes from the August 28, 2023 meeting. Motion by Heathcote to approve the minutes as submitted. Seconded by Crabill. Motion carried 3-0.
2. Police and Fire Department Reports. Fire Chief Scheller provided information on staffing numbers (vacancies, retirements, etc.), future testing opportunities, fire calls and structure fire data. Police Captain Baxter provided information on staffing numbers (new hires and retirements) and future testing opportunities.
3. Schedule an entrance examination for the position of Police Officer. Motion by Heathcote to set the examination date for December 9, 2023. Seconded by Crabill. Motion carried 3-0. Commissioner Crabill to proctor.
4. Adjournment. Motion by Crabill to adjourn at 4:32 p.m. Seconded by Heathcote. Motion carried 3-0.

Submitted by Pamela McCarron, Permit Clerk