

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION
Date: April 12 2023
Time: 4:15 PM
Place of Meeting: City Hall – Conference Room A – 50 W 13th St.

Present: Commissioners Scott Crabill, Carla Heathcote (attended virtually)
Also present: Police Captain Baxter, Strategic Workforce Equity Coordinator Dougherty

Commissioner Crabill called the meeting to order at 4:17 p.m.

1. Approval of minutes from the March 15, 2023 meeting. Motion by Heathcote to approve the minutes as submitted. Seconded by Crabill. Motion carried 2-0.
2. Police and Fire Department Updates. Police Captain Baxter provided information on recent hiring numbers and confirmed the next testing date for Police Officer (entry test) will be May 6, 2023.
3. Selection of proctor for Police Officer Entry Test scheduled on May 6, 2023. Motion by Crabill to identify a proctor for the May 6, 2023 Police Officer Entry Test. Seconded by Heathcote. Commissioner Crabill indicated he would tentatively be available to proctor the May 6, 2023 test. Commissioner Heathcote was not able to confirm whether she would be available to proctor. Both Crabill and Heathcote approved Permit Clerk Pam McCarron as the alternate to proctor the exam should neither of them be available. Motion carried 2-0.
4. Adjournment. Motion by Heathcote to adjourn at 4:26 p.m. Seconded by Crabill. Motion carried 2-0.

Submitted by Pamela McCarron, Permit Clerk