

**DUBUQUE REGIONAL AIRPORT
COMMISSION MEETING
BUDGET WORK SESSION**

Tuesday, March 27, 2023
4:00 p.m.

Dubuque Regional Airport
Terminal Conference Room

PRESENT: RJ Blocker, Doug Brotherton, Sue Clemenson, Mike Phillips

ABSENT: Mariann Kurtz Weber

STAFF: Todd Dalsing, Dan Klaas (on phone), Adam Langbecker, Cheryl Sheldon, Karin Spisak (on phone)

GUESTS: University of Dubuque students: Logan Mattson, Ryan Drinkwine, Austin Lowell, Fletcher McGrath, Michael Banyasz, Zach Lind, Jonathan Lumber, Rison Pereira, Cealia Lemery, Samuel Vibral, Spencer Thomason, Reece Vasich, Ethan Ryan, Donnie Swanson, Landon Hummel, Matteo Boscolo

Adam Wilhelm, Foth Infrastructure (on phone)

PUBLIC INPUT

None.

AIRPORT COMMISSION MINUTES

Commissioner Brotherton moved to approve the minutes of the February 28, 2023, meeting, and Commissioner Blocker seconded the motion. This motion passed unanimously.

OLD BUSINESS

01. REVIEW AIRPORT STATISTICS

Fuel sales were down slightly in February compared to previous years.

NEW BUSINESS

ACTION ITEMS

02. HANGAR 105 CONSTRUCTION PRELIMINARY APPROVAL RESOLUTION

Commissioner Brotherton motioned to accept Resolution No. A300-1-2023 Preliminary Approval of Plans, Specifications, Form of Contract and Estimated Cost; Setting Date of Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost; and Ordering the Advertisement for Bids for Hangar 105 Construction Project. Commissioner Clemenson seconded the motion. This motion

passed unanimously.

This project is being funded with IDOT Iowa Commercial Aviation Infrastructure Funds made possible with allocations through Federal American Rescue Plan State Fiscal Recovery Funds.

03. RELOCATE TAXIWAY A – PHASE 2 CONSTRUCTION PRELIMINARY APPROVAL RESOLUTION

Commissioner Blocker motioned to accept Resolution No. A400-1-2023 Preliminary Approval of Plans, Specifications, Form of Contract and Estimated Cost; Setting Date of Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost; and Ordering the Advertisement for Bids for Relocate Taxiway A Phase 2 – Reconstruct Taxiway A North, Entrance Taxiway A1, and Taxiway C within Runway 18/36 Safety Area Phase 1 Construction Project. Commissioner Clemenson seconded the motion. This motion passed unanimously.

This project will begin construction of a multi-year effort to reconstruct Taxiway A that serves as a parallel taxiway to Runway 13/31 and is adjacent to the general aviation apron.

04. CJ BREITBACH AVIATION LLC LEASE RESOLUTION

Commissioner Brotherton motioned to accept Resolution No. A500-1-2023 Resolution of Intent to Dispose of an interest in Real Property by Lease Agreement. Commissioner Clemenson seconded the motion. This motion passed unanimously.

This will establish a long-term land lease to allow for the construction of a corporate climate-controlled hangar.

DISCUSSION

05. AIRPORT PROJECTS UPDATE

The Airport recently received approval of their TSA security plan. Avelo Airlines flights began flying from the Dubuque Regional Airport as of March 22nd. The Airport Director will be in Washington DC next week for the Chamber Fly-In.

06. CORRESPONDENCE RECEIVED SINCE FEBRUARY 28, 2023 COMMISSION MEETING

None.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is April 25, 2023, at 4:00 p.m.

Commissioner Blocker moved to adjourn the meeting and the motion was seconded by Commissioner Brotherton. This motion passed unanimously.

The meeting was adjourned at 4:32 p.m.

Minutes respectfully submitted by Cheryl Sheldon.