

**DUBUQUE REGIONAL AIRPORT  
COMMISSION MEETING  
BUDGET WORK SESSION**

Tuesday, February 28, 2023

4:00 p.m.

Dubuque Regional Airport  
Terminal Conference Room

PRESENT: RJ Blocker, Doug Brotherton, Mariann Kurtz Weber (on phone), Mike Phillips

ABSENT: Sue Clemenson

STAFF: Todd Dalsing, Dan Klaas (on phone), Adam Langbecker, Cheryl Sheldon, Karin Spisak

GUESTS: University of Dubuque students: Mohammed Alharthi, Faisal Aloufi, Sultan Aluemori, and Ellec Armstead  
John Kruse, Telegraph Herald  
Eric Scott, Foth Infrastructure  
Jason White, Greater Dubuque Development Corporation

**PUBLIC INPUT**

None.

**AIRPORT COMMISSION MINUTES**

Commissioner Brotherton moved to approve the minutes of the November 29, 2022, meeting, and Commissioner Blocker seconded the motion. This motion passed unanimously.

**OLD BUSINESS**

**01. REVIEW AIRPORT STATISTICS**

Jet A fuel sales were down slightly in January compared to previous years. Sun Country charters are scheduled for Laughlin NV in February, Atlantic City NJ in March and there was a flight to Biloxi MS in January.

**NEW BUSINESS**

**ACTION ITEMS**

**02. FAA ACIP FY24 PROGRAM RESOLUTION**

Commissioner Brotherton motioned to accept Resolution No. A100-1-2023 Endorsement of Federal Aviation Administration Airport Capital Improvement Program Application for the Dubuque Regional Airport Commission. Commissioner

Blocker seconded the motion. This motion passed unanimously.

The Airport Capital Improvement Projects are 90% Federally funded and 10% locally funded. The Taxiway Alpha construction project is comprised of six construction phases and the engineer's estimate for these phases is \$26 million.

### **03. CSVI FY24 PROGRAM RESOLUTION**

Commissioner Blocker motioned to accept Resolution No. A200-1-2023 Resolution for Endorsement of Commercial Service Vertical Infrastructure (CSVI) FY2024 Application for the Dubuque Regional Airport Commission. Commissioner Brotherton seconded the motion. This motion passed unanimously.

CSVI projects requested include the extension of the airfield generator to the Snow Removal Equipment (SRE) building and airfield equipment storage and hangar projects.

## **DISCUSSION**

### **04. AIRPORT PROJECTS UPDATE**

The Taxiway Alpha Construction project will be bid this spring with construction anticipated to begin fall of 2023. The Terminal Solar project has been awarded and construction will begin this spring, depending on material availability.

Airport Staff are continuing with ground handling and customer service training for Avelo Airlines. We are still waiting for the final approval of the complete TSA security plan to begin Avelo flights from Dubuque.

### **05. CORRESPONDENCE RECEIVED SINCE NOVEMBER 29, 2022 COMMISSION MEETING**

None.

## **NEXT COMMISSION MEETING**

The next scheduled Commission meeting tentative date is March 28, 2023, at 4:00 p.m.

Commissioner Blocker moved to adjourn the meeting and the motion was seconded by Commissioner Brotherton. This motion passed unanimously.

The meeting was adjourned at 4:27 p.m.

Minutes respectfully submitted by Cheryl Sheldon.