

**DUBUQUE REGIONAL AIRPORT
COMMISSION MEETING
BUDGET WORK SESSION**

Tuesday, October 25, 2022

3:30 p.m.

Dubuque Regional Airport
Terminal Conference Room

PRESENT: RJ Blocker (on phone), Doug Brotherton, Sue Clemenson, Mariann Kurtz Weber, Mike Phillips

ABSENT: None

STAFF: Todd Dalsing, Adam Langbecker, Cheryl Sheldon, Karin Spisak

GUESTS: Five University of Dubuque students, Eric Scott-Foth Infrastructure

PUBLIC INPUT

None.

DISCUSSION

01. BUDGET WORK SESSION

The FY23 Airport budget was discussed with anticipated shortfalls reviewed. Commissioner Kurtz Weber will work with the Airport Director on the FY23 and FY24 budgets. A motion was made by Commissioner Brotherton and seconded by Commissioner Clemenson to end the Budget Work Session. This motion passed unanimously.

AIRPORT COMMISSION MINUTES

Commissioner Clemenson moved to approve the minutes of the September 13th and September 27, 2022, meetings. Commissioner Brotherton seconded the motion. This motion passed unanimously.

OLD BUSINESS

01. REVIEW AIRPORT STATISTICS

The reported statistics were on par with previous years. Sun Country charter flights are scheduled to return in November.

NEW BUSINESS

ACTION ITEMS

02. AIRBORNE INVESTMENTS, LLC LAND LEASE RESOLUTION

Commissioner Blocker made a motion to accept Resolution No. A1400-1-2022, Intent to Dispose of an Interest in Real Property by Lease Agreement. Commissioner Brotherton seconded this motion. The motion passed unanimously.

03. INSTALL SOLAR PHOTOVOLTAIC SYSTEM RESOLUTION

Commissioner Kurtz Weber made a motion to approve Resolution No. A1500-1-2022, Preliminary Approval of Plans, Specifications, Form of Contract and Estimated Cost; Setting Date of Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost; and Ordering the Advertisement for Bids for Install Solar Photovoltaic (PV) System. Commissioner Brotherton seconded the motion. The motion passed unanimously.

DISCUSSION

04. AIRPORT PROJECTS UPDATE

The Iowa DOT grant funded hangar is currently in the design phase. Negotiations are going well for the ULCC twice weekly air service to Florida.

05. CORRESPONDENCE RECEIVED SINCE SEPTEMBER 13, 2022 MEETING

Several articles mentioning the pending ULCC air service were in the correspondence.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is November 29, 2022, at 4:00 p.m.

Commissioner Blocker moved to adjourn the meeting and the motion was seconded by Commissioner Brotherton. This motion passed unanimously.

The meeting was adjourned at 4:26 p.m.

Minutes respectfully submitted by Cheryl Sheldon.