

MINUTES OF HOUSING APPEALS AND MEDIATION BOARD

DATE: April 19, 2022

TIME: 4:30 p.m.

PLACE: City Council Chambers, Historic Federal Building

The meeting was called to order at 4:30 p.m.

Board Members Present: Mary Gotz Lynn Sutton Luke Hoffmann

Housing Staff Present: Michael Belmont Ben Pothott, Shane Hoeper
Tami Ernster

Approval of Minutes for March 15, 2022

Luke noted there was an error on his last name. He requested they be corrected. Luke Hoffman motioned to approve the minutes as amended. Lynn Sutton seconded. Motion passed 3-0.

Action Items

CASE #1 EXTENSION OF TIME

Applicant: 2435 Queen LLC, %Ronald P McDonald

Location: 2435/2437 Queen St

Appeal: Appellant requests extension of time to May 15, 2022

Mike Belmont provided the staff report. He informed the Board of the court actions that required Mr. McDonald to have the repairs made by a court ordered date. The court's orders would supersede any decision the Board could make. They only extension the Board could provide would be for any new items found on a later inspection. Luke Hoffmann moved the appeal be approved. Lynn Sutton seconded. Motion failed 3-0.

Public Input

There was no public input.

Items from the Board

Mary Gotz asked for additional clarification on the City's protocols for fires. She was concerned about the code interpretation. She was hoping that the interpretation could be further clarified. She also requested to have the meeting packet further in advance than 24 hours as sometimes the packets are too large to digest the information they are to discuss.

Items from Staff

The last item in the packet is regarding goals and accomplishments and is due to the City Manager's Office by May 13, 2022. It was requested that the Board review and document information and forward it to Tami Ernster before May 5, 2022.

Adjournment

Luke Hoffmann motioned to adjourn the meeting. Mary Gotz seconded. Motion passed 3-0. The meeting was adjourned at 5:15 pm.

Minutes prepared by:

Tami Ernster

Tami Ernster
Permit Clerk

Respectfully submitted:



Michael Belmont
Code Official