

**DUBUQUE REGIONAL AIRPORT
COMMISSION MEETING**

Tuesday, April 26, 2022

4:00 p.m.

Dubuque Regional Airport
Terminal Conference Room

PRESENT: RJ Blocker, Doug Brotherton, Sue Clemenson, Mariann Kurtz Weber (on phone), Mike Phillips

ABSENT: None

STAFF: Todd Dalsing, Dan Klaas, Adam Langbecker, Cheryl Sheldon, Karin Spisak (on phone)

GUESTS: University of Dubuque: Wael Alghamdi, Alec Bebber, Landon Cayer, Alex Chess, Austin Damrau, Connor Dehm, Armando Dominguez, Jon Gardner, Jason Hart, Maizie Hepner, Jimmy Horner, Kael Jauron, Kyle Mattson, Deslyn McEwen, Donte Surdem, Rashawn Williams, Codie Willis,

PUBLIC INPUT

None.

AIRPORT COMMISSION MINUTES

Commissioner Brotherton moved to approve the minutes of the March 22, 2022, meeting, and Commissioner Clemenson seconded the motion. This motion passed unanimously.

OLD BUSINESS

01. REVIEW AIRPORT STATISTICS

Fuel costs are continuing to increase which is reflected in increased revenues received. The Airport was notified by Sun Country Airlines that all charters have been furloughed until the fall of 2022 due to a pilot and hotel staff shortage. While comparing statistics for passenger enplanements and aircraft operations, it was noted that in mid-March 2020 the numbers took a huge dip due to the start of the Pandemic.

NEW BUSINESS

ACTION ITEMS

02. AIRPORT COMMISSION MEMBERSHIP

Commissioner Blocker made a motion to accept the Airport Commission membership letter to be submitted to the Mayor and City Manager regarding Airport Commission membership requirements. Commissioner Clemenson seconded the

motion.

The Airport Commission is requesting a change of Commission membership requirements. The current language states: The commission comprises five (5) residents of the city, appointed by Council. Requested amended language: The commission comprises five (5) residents; up to two (2) of whom reside in Dubuque County and the remainder who reside in the city of Dubuque.

If accepted as an agenda item, it would be an action item to discuss an ordinance amendment to change City code. This item would need three readings, but these readings could be waived if six of the seven Council members approve. The final reading would need four of the seven Council members to approve of the change. Anyone can speak at the City Council meeting during the Public Input section of the agenda regarding this item.

During discussion, Commissioner Brotherton commented that the Commission would be stronger as a regional airport with representation outside of the city of Dubuque. Commissioner Kurtz Weber said that “we are asking to move from city of Dubuque regulations to State of Iowa regulations with representation of up to two representatives from outside the city of Dubuque.” “It doesn’t require us to have two outside representatives but allows us to have up to two from the county.”

The motion passed unanimously.

03. IOWA COMMERCIAL AVIATION INFRASTRUCTURE FUNDS (ICAIF) RESOLUTION

The Iowa Commercial Aviation Infrastructure Funds being administered by the Iowa DOT will be made possible with allocations through Federal American Rescue Plan State Fiscal Recovery Funds. A total of \$100 million is being offered through reimbursable grants to the eight public-owned commercial service airports in Iowa, as identified in the 2020 Iowa Aviation System Plan. A Commission sub-committee of Brotherton and Blocker reviewed the program and recommended the funds be used for hangar construction.

Commissioner Brotherton made a motion to approve Resolution No. A800-1-2022 for Endorsement of Iowa Commercial Aviation Infrastructure Funding (ICAIF) Program Application for Dubuque Regional Airport Commission. Commissioner Blocker seconded the motion. The motion passed unanimously.

04. IDOT AIR SERVICE DEVELOPMENT GRANT APPLICATION RESOLUTION

The FY2023 Iowa Air Service Development (ASD) program provides funding to assist commercial airport activities aimed at sustaining and improving airline service and commuter operations through a variety of targeted activities. Goals of the program are to maintain air service levels, improve air service options, increase competition, and lower air fares for Iowa air travelers.

Commissioner Clemenson made a motion to approve Resolution No. A900-1-2022 for Endorsement of Iowa Department of Transportation Air Service Development Application for the Dubuque Regional Airport Commission. Commissioner Brotherton seconded the motion. This motion passed unanimously.

05. BOARDS AND COMMISSIONS CITY COUNCIL INITIATIVES

Commissioner Blocker motioned to approve the board and commission successes for 2021 – 2022 for submission for City Council goal setting this summer. Commissioner Clemenson seconded the motion. This motion passed unanimously.

DISCUSSION

06. AIRPORT PROJECTS UPDATE

Airport Director Dalsing gave an update on the Run the Runway event held on April 9th. There were nearly 200 participants and staff in attendance for this event. Other events coming up include the triennial live fire drill that will be held on April 19th, Julien Dubuque International Film Festival to be held April 20th – 24th and Honor Flights on May 23rd and 24th.

The FlyDbq1st campaign will be promoted by the Airport Director and Dubuque Chamber Director through meetings with local chambers of commerce in Platteville, Galena and Dyersville, Dubuque County Board of Supervisors, and Voices of the Tri-States.

The Airport is nearing the end of our five-year engineering retainer. This is required by the FAA and the company selected must be submitted to them for approval. Chairperson Phillips and Commissioner Clemenson volunteered to serve on a sub committee for the engineering retainer process.

07. CORRESPONDENCE RECEIVED SINCE MARCH 22, 2022

None.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is May 24, 2022, at 4:00 p.m.

Commissioner Blocker moved to adjourn the meeting and the motion was seconded by Commissioner Clemenson. This motion passed unanimously.

The meeting was adjourned at 4:39 p.m.

Minutes submitted by Cheryl Sheldon.