



# APPROVED

MINUTES  
HISTORIC PRESERVATION COMMISSION  
REGULAR SESSION

5:30 p.m.

Thursday, January 20, 2022  
City Council Chambers, Historic Federal Building

**Commissioners Present:** Chairperson Bill Doyle; Commissioners Janice Esser, Alec Gustafson, Christina Monk, and Tim Gau (virtual)

**Commissioners Excused:** Brandi Clark, Rick Stuter, John McAndrews and Melissa Daykin Cassill

**Commissioners Unexcused:** None

**Staff Members Present:** Wally Wernimont and Chris Happ Olson

**CALL TO ORDER:** The meeting was called to order by Chairperson Doyle at 5:35 p.m.

**MINUTES:** Motion by Monk, seconded by Gustafson, to approve the minutes of the December 16, 2021 meeting as submitted. Motion carried by the following vote: Aye – Gau, Gustafson, Monk, and Doyle; Nay – none; Abstain – Esser.

**ITEMS FROM PUBLIC:** none

**ITEMS FROM COMMISSION:** none

**ITEMS FROM STAFF:**

#### 2022 Historic Preservation Commission Workplan

Staff Member Happ referred to the related memo in the packet and the revised workplan. Following up on previous review by the Commission in December 2021, the Commission led discussion on the plan. In addition to the four changes proposed by staff the month before, Staff Member Happ Olson proposed a new change to include the National Register nomination for the Deereville Neighborhood. That and further research about the Voelker Highlands neighborhood was included in the packet, prepared by staff in 2021 as part of Section 106 review work with the State Historic Preservation Office.

Further discussion ensued, including questions and refinement of individual items and the presentation of the workplan. Additionally, two items were added to include:

- Architectural Guidelines Update (last updated 2014) with greater digital access

- Plaque Recognition system for historic properties

Motion by Monk, seconded by Gustafson, to direct staff to update the Historic Preservation Workplan for 2022 as per the discussion and make a recommendation to City Council for adoption, in anticipation of forwarding with the annual Certified Local Government report. Motion carried by the following vote: Aye – Esser, Gau, Gustafson, Monk, and Doyle; Nay – none.

### **2022 Ken Kringle Awards**

Staff referred to a related memo regarding the Ken Kringle awards, continuing a discussion that was started at the December 2021 Commission meeting. The Commission discussed the nominations presented in the memo and a consensus was reached to include the nominees in the awards. Commissioners discussed and agreed that an additional nomination would be to recognize Mike Gibson, following his retirement from the Loras College Center for Dubuque History in 2021 and Staff Member Happ Olson confirmed it would be appropriate as Gibson retired last calendar year. She also asked Commissioners to consider any more potential nominations before the upcoming February meeting, where the Commission would finalize nominations.

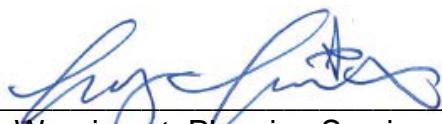
No action was required or made.

### **ADJOURNMENT:**

Motion by Monk, seconded by Gustafson, to adjourn the January 20, 2022 Commission meeting. Motion carried by the following vote: Aye – Esser, Gau, Gustafson, Monk, and Doyle; Nay – none.

The meeting adjourned at 6:39 p.m.

Respectfully submitted,



Wally Wernimont, Planning Services Manager

2-17-2022

Adopted