

## **MINUTES OF HOUSING APPEALS AND MEDIATION BOARD**

**DATE:** July 20, 2021  
**TIME:** 4:30 p.m.  
**PLACE:** City Council Chambers, Historic Federal Building

The meeting was called to order at 4:33 p.m.

Board Members Present:     Gil Spence                     Mary Gotz                     Lynn Sutton  
   Luke Hoffmann via virtual

Housing Staff Present:     Michael Belmont             Tami Ernster                     Shane Hoeper

### **Oath of Office for Lynn Sutton**

### **Approval of Minutes for March 16, 2021 and May 18, 2021**

Chairperson Spence moved to approve the March 16, 2021, minutes. Board Member Gotz seconded. Motion passed 4-0. Board Member Gotz moved to approve the May 18, 2021, minutes. Board Member Hoffmann seconded. Motion passed 4-0.

### **Action Items**

There were no action items to discuss.

### **Public Input**

There was no public input.

### **Items from the Board**

There were no items from the Board.

### **Items from Staff**

1. Building code amendments modifying window sill height requirements.

Staff Person Belmont shared with the Board the modification of window sill height from 48" to 44".

2. Nuisance ordinance updated to allow the City Manager to declare a public nuisance.

- a. Declaration of public nuisance in process for 945 Bluff St., 1392 Main St. and 1701 Central Ave.

Staff Person Belmont shared that due to the number of nuisance complaints that are received, the City Manager has been given the authority by the City Council to declare a property as a public nuisance. The property owner would retain the right to a public hearing with the City Council if they so choose.

3. Proposed ordinance amendment to incorporate rent abatement and escrow accounts.

Staff Person Belmont shared with the Board the ordinance amendment regarding rent abatement and escrow accounts. Board Member Sutton asked if this would be available for the nuisance property at 1392 Main. As it is an owner occupied property, this would not be available for this property. However, the property could be declared a public nuisance by the City Manager.

4. Discuss barriers to code compliance related to mental health as observed by inspection staff.

Staff Person Belmont did not have enough information regarding this agenda item so it will be added to the next agenda.

#### **Adjournment**

Board Member Gotz moved to adjourn the meeting. Chairperson Spence seconded. Motion passed 4-0. The meeting was adjourned at 4:46 pm.

Minutes prepared by:



Tami Ernster  
Permit Clerk

Respectfully submitted:



Michael Belmont  
Code Official