

DUBUQUE REGIONAL AIRPORT COMMISSION MEETING

Tuesday, October 26, 2021

4:00 p.m.

Dubuque Regional Airport
Terminal Conference Room

PRESENT: RJ Blocker, Doug Brotherton, Sue Clemenson, Mariann Kurtz Weber, Mike Phillips

ABSENT: None

STAFF: Todd Dalsing, Dan Klaas (on phone), Adam Langbecker, Cheryl Sheldon, Karin Spisak (on phone)

GUESTS: University of Dubuque Students Sebastian Buman, Qasem Joafari, Jason Padilla, Andrew Shaffer, George Smirl, Christopher Wuertzer; Caroline and Angela Canton-Linfield; Jason White, Greater Dubuque Development Corporation

PUBLIC INPUT

Airport Director Dalsing introduced the new Terminal Restaurant operators Angela and Caroline Canton-Linfield and Greater Dubuque Development Corporation Director Jason White to the Commission.

AIRPORT COMMISSION MINUTES

Commissioner Blocker moved to approve the minutes of the September 14, 2021 meeting and Commissioner Clemenson seconded the motion. This motion passed unanimously.

OLD BUSINESS

01. REVIEW AIRPORT STATISTICS

Aviation fuel sales and aircraft operations are continuing to increase from the previous year.

NEW BUSINESS

ACTION ITEMS

02. ELECTION OF OFFICERS

Commissioner Brotherton motioned to continue with the same officers as current-Commission Chair Michael Phillips and Vice Chair Mariann Kurtz Weber. Commissioner Blocker seconded this motion. This motion passed unanimously.

03. RELOCATE TAXIWAY ALPHA - PHASE 1 PRELIMINARY DESIGN ENGINEERING RESOLUTION

Commissioner Brotherton motioned to approve Resolution A1400-1-2021 Authorizing an Agreement for Engineering Services for Relocate Taxiway Alpha-Phase 1 Preliminary Design and Commissioner Clemenson seconded this motion. This motion passed unanimously.

04. RELOCATE TAXIWAY ALPHA – PHASE 1 PRELIMINARY DESIGN GRANT RESOLUTION

Commissioner Brotherton motioned to approve Resolution A1500-1-2021 Authorizing FAA Grant Agreement for Relocate Taxiway Alpha – Phase 1 Preliminary Design. Commissioner Clemenson seconded the motion. This motion passed unanimously.

05. AIRPORT MASTER PLAN FINAL ACCEPTANCE RESOLUTION

Commissioner Kurtz Weber motioned to approve Resolution A1600-1-2021 Accepting the Airport Master Plan Update and Airport Layout Plan Project. Commissioner Brotherton seconded this motion. This motion passed unanimously.

DISCUSSION

06. EAA HANGAR UPDATE

Airport Director Dalsing mentioned that EAA membership is increasing. In January 2021 there were 50 members and currently there are 94 members. Anyone can become a member of EAA-you don't have to have an aircraft to join.

07. MARKETING UPDATE

Karin Spisak gave the Commission an update on Airport marketing. Social media had over 84,000 "views" at our major league baseball posts. We are starting a new charter destination with Sun Country Airlines to Atlantic City, NJ. A new business development video has been added to the Airport website.

08. AIRPORT PROJECTS UPDATE

Airport Director Dalsing mentioned that Update Airfield Lighting project and landside paving project are nearing completion. The Robert L. Martin fund raising committee just received their 501(c)3 designation. The MOU for this committee is being extended through December 31, 2022. Federal stimulus grant funds received will be used for Airport Operating and Capital Improvement budget items. Annual Part 139 inspection is scheduled for November 2nd.

09. CORRESPONDENCE RECEIVED SINCE SEPTEMBER 14, 2021 MEETING

Articles about the University of Dubuque Rise Above project were mentioned.

NEXT COMMISSION MEETING

The next scheduled Commission meeting tentative date is December 14, 2021 at 4:00 p.m.

Commissioner Blocker moved to adjourn the meeting and the motion was seconded by Commissioner Clemenson. This motion passed unanimously.

The meeting was adjourned at 5:06 p.m.

Minutes submitted by Cheryl Sheldon.