

Purchase of Services

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DEPARTMENT/DIVISION: Purchase Of Services
RESPONSIBILITY: Erica Haugen, Community Development Specialist

Purchase of services activities are those services that the City feels fit the goals and priorities of the City and are not required to be provided or would not be provided in the normal course of City business. In Fiscal Year 2014, an application process was implemented for the funding of purchase of service agencies.

The Fiscal Year 2017 budget recommends an allocation of \$72,706 in General Fund and \$30,000 in Community Development Block Funds for a total of \$102,706 to fulfill some of the recommendations of the Community Development Advisory Commission.

The recommendation of the Community Development Advisory Commission will be made to City Council after the Fiscal Year 2017 budget is adopted on March 14, 2016.

The following purchase of service agencies have received funding in the past:

Agency	FY 2016	Funding Source
Bell Tower Theatre Youth Theatre Program	\$5,000	General Fund
Dubuque Community Y Domestic Violence Program	\$12,000	General Fund
Four Mounds HEART Program	\$10,000	General Fund
Helping Services of Northeast Iowa	\$8,700	General Fund
Lutheran Services in Iowa Community Wraparound	\$7,500	General Fund
Opening Doors	\$3,750	CDBG
Project Concern 211/Information and Referral	\$2,500	CDBG
Project Concern Foster Grandparent	\$2,500	General Fund
Retired and Senior Volunteer Program	\$2,500	CDBG
Riverview Center Sexual Assault Therapist Position	\$25,000	General Fund
St. John's Almost Home Program	\$10,076	CDBG
St. Mark Community Center	\$15,000	CDBG
Total	\$104,526	

Contracted services are services that the City would have within its organization regardless of who provides the service. Contracted services in many cases leverage other resources that would not normally be available to the City. An example is the Dubuque Humane Society which provides a heightened level of service for animal control over what the City would provide for animals.

Most contracted service agencies are recommended to continue to receive a 10% reduction in their service contract in FY 2017. The following agencies have received or are being recommended to receive funding as contracted services within other departments:

Agency	Department	Adopted FY 2016	Recomm'd FY 2017	Funding Source
America's River Corporation	Economic Development	\$10,000	\$10,000	General Fund
Burlington Trailways	Transit	\$2,400	\$0	General Fund
Community Foundation of Greater Dubuque – Project HOPE	Economic Development	\$67,500	\$67,500	General Fund
Community Foundation of Greater Dubuque – Every Child Every Promise	Housing	\$22,500	\$22,500	General Fund
Community Foundation of Greater Dubuque – Inclusive Dubuque	Economic Development	\$67,500	\$67,500	General Fund
Crescent Community Health Center - Operating	Health Services	\$22,500	\$22,500	General Fund
Crescent Community Health Center – Engine House #1 Rent	Health Services	\$25,000	\$25,000	General Fund
Dubuque Area Convention & Visitors Bureau	Economic Development	\$1,018,206	\$1,049,088	General Fund
Dubuque Area Labor Management Council	Economic Development	\$27,000	\$27,000	General Fund
Dubuque Main Street	Economic Development	\$66,848	\$66,848	General Fund
DuRide	Transit	\$22,500	\$22,500	General Fund
ECIA Membership Dues	Planning	\$25,937	\$27,089	General Fund
ECIA Prosperity Iowa	Economic Development	\$5,085	\$5,085	General Fund
ECIA Transportation Planning	Engineering	\$9,000	\$9,000	General Fund
Greater Dubuque Development Corporation – Retail Expansion/Marketing/Workforce	Economic Development	\$527,592	\$585,913	Land Sales
Greater Dubuque Development Corporation – Director of Sustainable Innovation	Economic Development	\$100,000	\$100,000	General Fund
Hills & Dales: Senior Center	Recreation	\$18,000	\$18,000	CDBG
Humane Society	Health Services	\$136,109	\$126,836	General Fund
Operation New View	Housing	\$17,781	\$17,781	General Fund
Operation New View: Head Start Program – 18 th St Rent	Housing	\$25,000	\$25,000	General Fund
Washington Tool Library	Neighborhood Development	\$15,790	\$15,790	CDBG
Total		\$2,232,248	\$2,310,930	

Recommended Operating Expenditure Budget - Department Total
79 - PURCHASE OF SERVICES

Fund	Account	Account Title	FY14 Actual Expense	FY15 Actual Expense	FY16 Adopted Budget	FY 17 Recomm'd Budget
100	62761	PAY TO OTHER AGENCY	67,218	70,326	72,706	72,706
260	62761	PAY TO OTHER AGENCY	15,551	25,802	31,820	30,000
62 - SUPPLIES AND SERVICES			82,769	96,129	104,526	102,706
79 - PURCHASE OF SERVICES TOTAL			82,769	96,129	104,526	102,706

Recommended Expenditure Budget Report by Activity & Funding Source 79 - PURCHASE OF SERVICES

FOUR MOUNDS HEART PROGRAM- 79115

FUNDING SOURCE: GENERAL

Account	FY14 Actual Expense	FY15 Actual Expense	FY16 Adopted Budget	FY17 Recomm'd Budget
SUPPLIES AND SERVICES	5,000	5,000	0	0
FOUR MOUNDS HEART PROGRAM	5,000	5,000	0	0

FOSTER GRANDPARENT - 79120

FUNDING SOURCE: GENERAL

Account	FY14 Actual Expense	FY15 Actual Expense	FY16 Adopted Budget	FY17 Recomm'd Budget
SUPPLIES AND SERVICES	6,113	6,762	0	0
FOSTER GRANDPARENT	6,113	6,762	0	0

INFORMATION/REFERRAL - 79210

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY14 Actual Expense	FY15 Actual Expense	FY16 Adopted Budget	FY17 Recomm'd Budget
SUPPLIES AND SERVICES	6,775	10,000	0	0
INFORMATION/REFERRAL	6,775	10,000	0	0

OPENING DOORS - 79400

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY14 Actual Expense	FY15 Actual Expense	FY16 Adopted Budget	FY17 Recomm'd Budget
SUPPLIES AND SERVICES	16,496	17,798	0	0
OPENING DOORS	16,496	17,798	0	0

PURCHASE OF SERVICE-(SP5)- 79450

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY14 Actual Expense	FY15 Actual Expense	FY16 Adopted Budget	FY17 Recomm'd Budget
SUPPLIES AND SERVICES	33,385	41,569	104,526	102,706
PURCHASE OF SERVICE-(SP5)	33,385	41,569	104,526	102,706

DUBUQUE ART CENTER - 79460

FUNDING SOURCE: GENERAL

Account	FY14 Actual Expense	FY15 Actual Expense	FY16 Adopted Budget	FY17 Recomm'd Budget
SUPPLIES AND SERVICES	15,000	15,000	0	0
DUBUQUE ART CENTER	15,000	15,000	0	0
PURCHASE OF SERVICES TOTAL	\$82,769.16	\$96,128.53	\$104,526.00	\$102,706.00