Annual Hunting and Target Practice Permit Application

Guidelines to help you through the application process.

Why do I need an annual permit for hunting and target practice on my property?

If you want to hunt or have target practice on your property you have to have a permit. The Police Chief may issue an annual permit to a property owner for hunting and target practice within the corporate limits of the City on the owner's property under certain conditions.

What criteria are considered when reviewing a hunting and target practice permit application?

- 1. The property is zoned AG Agricultural;
- 2. The property is at least ten (10) contiguous acres in size;
- 3. The property owner agrees to be present to supervise target practice on the owner's property; and
- 4. Allowing hunting or target practice on the property will not constitute a danger to public safety.

How long does the application process take?

In most cases, a hunting and target practice permit can be issued within seven (7) to ten (10) business days after your application is received by the Police Department. Filing an application, however, does not guarantee approval. Fees are refundable only if the permit is not issued.

How do I apply for a hunting and target practice permit?

To apply for a hunting and target practice permit, you need to submit the following information to the Police Department, Law Enforcement Center, 770 lowa Street, Dubuque, Iowa 52001 during regular business hours, Monday thru Friday, 8:00 a.m. to 4:30 p.m. A sample application packet is enclosed.

- 1. A completed application form
- 2. A site plan that includes:
 - *Property lines and dimensions;
 - *Location of buildings on the subject property and dimensions;
 - *Location of buildings on adjacent property, public streets, recreational trails or public waters;
- 3. A signed and completed agreement for Indemnity and Release of Liability.
- 4. An application fee of \$50.00. Make checks payable to the City of Dubuque.

<u>What happens next</u>? The Police Department will review your application and then approve or reject the application. A permit is valid for a period of one year from the date the Police Chief approves it.

Annual Hunting and Target Practice Permit Application

Guidelines to help you through the application process.

Can my permit be revoked or suspended? Can I appeal?

A permit may be revoked or suspended by the Police Chief by written notice for a violation of any of the provisions of the Dubuque City Code or the laws of the United States or the State of Iowa. You may file with the City Clerk a written notice of appeal to the City Council from the suspension or revocation.

What rules do I have to follow to retain my permit?

- 1. The lowa Department of Natural Resources hunting regulations state that, "you cannot discharge a firearm or shoot or attempt to shoot a game or furbearing animal within 200 yards (600 feet) of a building inhabited by people or domestic livestock or a feedlot unless the owner or tenant has given consent to do so".
- 2. A hunter must comply with all state and local laws, rules, regulations and ordinances governing hunting.
- 3. Firearms or other weapons authorized for hunting and target practice shall be limited to bow and arrow, air gun, or shotgun with shot ammunition size 4-9 excluding slugs. The use of rifles, pistols, deer slugs, and black powder rifles and all other firearms or other weapons is prohibited.
- 4. A hunter or a person engaged in target practice shall not discharge a firearm or other weapon in the direction of any person, livestock, building, public street, recreational trail or public waters.
- 5. The permittee must be present to supervise any target practice, and must notify occupants of adjoining property prior to beginning hunting or target practice.
- 6. The permittee must notify Non-Emergency Police Dispatch at the Dubuque Law Enforcement Center, telephone (563)589-4415, on the day on which hunting or target practice will occur and prior to the commencement of any hunting or target practice, of the location where the hunting or target practice will occur, and provide the contact name and phone number for the person hunting or supervising target practice.

This guide is not intended to cover every aspect of the application process. It should not be considered the final or definitive authority on any of the matters it addresses. It is only a general guide. Questions on specific issues should be addressed to:

City of Dubuque Police Department 770 Iowa St. Dubuque, Iowa 52001 phone (563) 589-4410, fax (563) 589-4497 e-mail: police@cityofdubuque.org

Attachments: Application form

Agreement for Indemnification and Release of Liability Sample application packet

Showing the Spirit



City of Dubuque Police Department 770 Iowa St. Dubuque, IA 52001 Phone: 563-589-4410

Phone: 563-589-4410 Fax: 563-589-4447

ANNUAL HUNTING AND TARGET PRACTICE PERMIT APPLICATION FORM

∐ H	unting only	Target practice only	/	Hunt	ing & target pra	actice	
<u>Plea</u>	se type or prin	t legibly in ink					
Prope	erty owner:		Date of Birth:				
		City					
Phon	e No.:	Mol	bile	/Cellular N	lo:		
Prop	erty address wh	ere hunting/target pract	tice	will take p	olace:	77.50	
				77 - 70 - 000/S47400 days			
Existi	ng zoning:	Total con	ntigu	ious acres	•	 	
CERT	IFICATION: I, t	he undersigned, proper	ty o	wner(s), o	do hereby certif	y that:	
1.	The information submitted herein is true and correct to the best of my/our knowledge and upon submittal becomes public record;						
2.	I agree to be present to supervise any target practice that may occur on the property, and to notify occupants of adjoining property prior to beginning hunting or target practice;						
3.	Allowing hunting or target practice on the property will not constitute a danger to public safety;						
4.	I agree to comply with all federal, state and local laws, rules, regulations and ordinances governing hunting;						
5.	I agree to notify City of Dubuque Non-Emergency Police Dispatch at (563)589-4415 on the day on which hunting or target practice will occur and prior to the commencement of any hunting or target practice, of the location where the hunting or target practice will occur, and provide the contact name and phone number for the person hunting or supervising target practice.						
Prope	rty Owner:				Date:		
	FOR OFFIC	E USE ONLY — APPLI	CAT	TION SUE	BMITTAL CHE	CKLIST	
Fee: _	Receiv	red by:			Date:		
		Indemnity Agreement					
		Denied by:Chie					
		Chie	ef o	f Police			

AGREEMENT FOR INDEMNIFICATION AND RELEASE OF LIABILITY

This Agreement is made as of the day of, 20, between t CITY OF DUBUQUE, IOWA (hereinafter City) and	the
In consideration of the issuance of a hunting/target practice permit by City property located at, Dubuque, Iowa, (which property owned by the undersigned), the undersigned hereby releases City from any and liability for damage or injury which the undersigned may incur as a result of the actio of City.	is all
In further consideration the issuance of such permit, the undersigned agrees indemnify, hold harmless and defend City from and against any and all claims, suits damage awards made or rendered against City, including those based upon City negligence, including any attorneys fees incurred by City in defending same, resultifrom the hunting and/or target practice occurring on said property.	or v's