

PARK AND RECREATION COMMISSION MEETING
Tuesday, November 13, 2018
4:30 p.m., Bunker Hill Golf Course

PRESENT: Matt Garrett, Rebecca Kuhle, Robert McCoy, Jennifer Tigges and Ray Werner

ABSENT: Robin Kennicker and Richard Kirkendall

STAFF PRESENT: Marie Ware, Steve Fehsal and Dan Kroger

MINUTES APPROVED; VOTES:

It was moved by Tigges, seconded by McCoy, to approve the minutes of the October 9, 2018 meeting. Unanimous.

It was moved by Garrett, seconded by McCoy, to approve the minutes of the October 29, 2018 special meeting. Unanimous.

RECOMMEND APPROVAL OF PARK AND RECREATION DIVISIONS BUDGETS; VOTE:

Expense and Revenue Summary for both Park and Recreation Divisions were included in agenda packet and may be found as part of the original minutes.

Parks: Park Division Manager Steve Fehsal shared information related to the maintenance level expense and revenue summary. New items to the expense and revenue summary included the maintenance of All Veterans' Memorial on Chaplain Schmitt Island. Fehsal shared eight improvement level budget requests for Park Division:

- Additional funding for removal of ash trees due to Emerald Ash Borer (EAB).
- Funding for replacement of street trees and trees in parks and other city properties.
- Computer and software for Mechanic to electronically track all vehicle and equipment maintenance. This is the software used by Public Works Department to manage their fleet.
- Staff and maintenance costs for the Veterans' Memorial Project on Chaplain Schmitt Island for one month (June 2020). Additional improvement level request will be in FY21 for annual staff and maintenance costs which will be reimbursed through DRA per the Agreement.
- Pickup truck for maintenance of Bee Branch Greenway to start in FY2020 when the maintenance contract will expire.
- Three additional tablets for park staff which will allow them to collect data in the field and continue working without having to return to office and access a desktop computer.
- Combination storage / fuel shed to be placed next to Eagle Point Park maintenance shop which will remove the frequent fuel trips with 5-gallon fuel

cans to work sites by the mechanic, and additional storage is needed for equipment.

- Irrigation for the landscaped bed around the eagle statue in Eagle Point Park. This will eliminate staff time of manually watering the annuals in the flower bed and eliminate the safety hazard of water hoses / sprinklers that are placed across the park road.

Commissioner Garrett asked about timeframe of Veterans' Memorial project.

Recreation: Park Division Manager Dan Kroger shared information related to the maintenance level expense and revenue summary. There are six improvement level budget requests for Recreation Division:

- Increase in operating revenue through \$10 increase on season golf passes plus creation of a \$300 college student pass
- Increase in staff hours to cover the expansion of the MFC including potential rental hours on weekends
- Increase in staff hours and operating costs for the Miracle League operation which will be programmed by Leisure Services Department once the project is complete
- Increase in Leisure Services Department staff hours for a new Therapeutic Recreation summer program at the new all-inclusive playground and upgraded facility at Veterans' Memorial Park provided by the Miracle League project
- Purchase four rugged laptops to be housed at the MFC and utilized through the Rec 'n Roll Trailer as a mobile computer lab
- Truck to be used by recreation and MFC staff to transport the Rec 'n Roll trailer as well as materials and supplies to programs and services.

It was moved by Werner, seconded by Tigges, to recommend approval of the Park and Recreation Divisions Fiscal Year 2020 budgets and improvement packages as proposed by staff. Unanimous.

DOG FRIENDLY COMMUNITY UPDATE:

Manager Ware distributed handouts of information related to pet licenses as requested from the last meeting. Ware shared info related to a city staff meeting about dog friendly community. Staff discussed setting up a work group with representation similar to the Integrated Pest Management work group. A memo to the Council outlining details has been drafted with presentation of an action plan at the November 19th City Council meeting.

STAFF REPORTS:

No questions from commissioners.

ADJOURNMENT:

It was moved by McCoy, seconded by Garrett, to adjourn the meeting at 5:14 p.m.