



Five Flags Civic Center Advisory Commission Meeting Monday May 22, 2017

Approved by Commission 7/31/17

COMMISSIONERS PRESENT:

Rod Bakke, Bryce Parks, McKenzie Hill, Tyler Daugherty, Nicholas Huff

COMMISSIONERS ABSENT:

STAFF PRESENT:

HR Cook, Shaun Rice, Ali Levasseur, Kelly Spreitzer

OTHERS PRESENT:

Marie Ware

MINUTES APPROVED; VOTE:

Commissioner Bakke motioned and Commissioner Huff seconded, to approve the minutes of the March 27, 2017 meeting. The motion passed unanimously.

NEW BUSINESS:

No new business discussed at this time.

OLD BUSINESS:

Commission discussed the information gathered with CSL on the feasibility study. All agreed that the common theme from all stake holders and public was Yes Five Flags is needed, and it needs to stay downtown. Commissioners Bakke, Daughtrey, and Huff sit on the study steering committee. The survey that CSL will send out to more of the Dubuque Community will bring more feedback. Commissioner Huff brought up his concern that the study may not go anywhere. With the study information finalized, who will be pushing to make sure the recommendation is followed and something happens. Is the commission responsible to keep the follow through of the project? General Manager, HR Cook, stated that there needs to be a group to push this through once recommendations have been given. This group could be stake holders, business leaders, commissioners, time will tell us who will step up to make sure the study information is not lost.

MARKETING PROMTIONS & EVENTS REPORT:

Marketing coordinator, Kelly Spreitzer, reported on past months marketing initiatives and highlights. Printed copies of the report were included in the commission packet.

OPERATIONS REPORT:

Director of Events and Operations, Shaun Rice, reported on operations activities for the past months in the areas of Safety Committee meetings; routine maintenance; technical operations; and CIP activity. Printed copies were included with the commission packet.

STAFF DEVELOPMENT REPORT:

Event Manager, Ali Levasseur reported the Food & Beverage Manager had resigned and duties had been divided between current staff. Interviews for the new manager will begin in June.

Other staff updates and activity occurring during the past months and details were included in the commission packet.

**FINANCIAL
REPORT:**

General Manager Cook reviewed event totals and Financial highlights with commissioners. The financial packet was included in the commission packet.

OTHER BUSINESS:

**ADJURN;
VOTE:**

Motion to adjourn was made by Commissioner Parks, seconded by Commissioner Daugherty. The motion passed unanimously.

NEXT MEETING:

Next bi-monthly meeting held in the General Manager's Office on Monday July 31, 2017 at 3:30PM. Five Flags staff will place an email "Thursday before" to remind commissioners of the meeting.